

## Minutes of Regular Meeting

December 7, 2023 @7PM

Baughman Township Trustees met in regular session December 7, 2023, at the Baughman Township office, 3470 N Mt Eaton Road, Burton City, Ohio at 7:00 PM. All trustees were present. Fiscal Officer Stoll was unable to attend. Chairman Geiser called the meeting to order and led the Pledge of Allegiance. Trustee Kaufman moved to approve December 7, 2023 agenda, with the addition of an update of the Wayne County Township Association meeting. Second trustee Graber. Graber-yes, Kaufman-yes, Geiser-yes. Trustee Graber moved to approve the November 9, 2023, regular meeting minutes. Second Kaufman. Kaufman-yes, Graber-yes, Geiser-yes. Trustee Geiser moved to pay bills. Second Kaufman. Kaufman-yes, Graber-yes, with the exception to pay Buckingham Doolittle and Burroughs, Geiser-yes.

The fire report sent from NLFD showed 12 EMS calls in the township for November. Ninety runs have been made by NLFD, in the township this year, as of November 30.

**Visitors/Comments:** Ms. Susie Domer commented on the per diem pay system the township is using. She said people are not aware of how much money is being saved. Ms. Dee Domer commented that Bob Graber's checks show zero pay and that it's deceptive and lying by omission. It leads people to think he's taking no pay. Graber said he increased his W4 withholdings, so all his check goes to taxes. Ms. Domer replied that the days worked each month should be reported. Mr. Josh Rehm thanked trustee Geiser for his time as trustee and his help on road projects. Mr. Rehm commented that he has a drive pipe on Tannerville Rd. and has been told to cut the pipe. The Wayne County Engineers came out to look at his pipe and the ditch where the adjacent property owner, David Stoll, wants to install a drive pipe. Wayne County gave two options: set a catch basin and hook both pipes to it, or leave 10' of ditch open between the pipes. Rehm said he would have to cut five feet off of his 30" pipe since it is close to the property line. Wayne Co. Engineers made their recommendation, then collects the permit fee, but will not come out and inspect during installation. Wayne County's permit states that they will inspect. After trustees, road supervisor Adam Moomaw, and Mr. Rehm discussed various options, the township is proposing 40' of pipe on the stoll drive and 2-3' of open ditch between the pipes. Moomaw will determine pipe size based on grade so pipe has proper fall and cover.

**Fiscal Officer:** The yearend meeting will be December 26 at 9AM. This is tentative based on Fiscal Officer availability. Fiscal Officer Stoll prepared meeting dates for 2024. Graber questioned having some months meeting on the second Thursday since there will be no Schwab statements. Trustees postponed setting 2024 meeting dates until the December 26 meeting. Fiscal Officer Stoll submitted his letter of resignation effective December 16, 2023. "Please accept my resignation as Baughman Township Fiscal Officer. My last day will be December 16, 2023. I have enjoyed working for Baughman Township and wish them well. I will help train next Fiscal Officer, if needed." Motion by Kaufman to accept Mr. Stoll's letter of resignation, effective Dec. 16, second Graber. Kaufman-yes, Graber-yes, Geiser-yes.

**Road supervisor report:** New Holland had a hydraulic leak in the valve body. Fixed with a new O-ring and fitting. Put stop ahead signs on Tannerville north of Church Rd and on Burkhardt Rd east of Dalton Fox Lake Rd. Put spare plow in old salt shed. Changed oil and filters on Ventrac. Also hydraulic oil in front and rear axles. These had never been changed. Trimmed pine tree branches on Burkhardt Rd before Deerfield stop sign. Gutter and downspouts were installed on the salt shed. Tied north downspouts into existing line. Will work on finishing the south side downspout drains in spring. Speed limit signs in Gettysburg should be moved back from the crossroad, in two locations. The signs are faded and should be replaced. Installed new plow lights on both trucks. New Kenworth truck will be finished at Henderson next week. Township should have it in the next few weeks. Jeff Hartzler is scheduled for truck driving school, to get his CDL-B, February 5<sup>th</sup>, 2024. The west man door on the shop needs the door jamb repaired. Graber will contact Classical Construction to get another estimate.

**Old Business:**

**EWFD-** Motion by Geiser, second by Kaufman, to go into executive session under ORC 121.22 section G (3) for conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Kaufman-yes, Graber-yes, Geiser-yes. Into session-8:02pm. Back into regular session- 8:39pm.

**Tornado Sirens-** B & C Communications reported that four of the tornado sirens are not functioning. At least one has dead batteries and possibly other issues. Not sure of the issues with the remaining sirens. They do not want to install the new radios and equipment until all problems are fixed and are sure the sirens will not damage the new equipment. They also said these sirens were not new when installed in Baughman Township. A quote of \$5084 was given to troubleshoot the four broken sirens. Kaufman moved to have B & C Communications troubleshoot, second Graber. Kaufman-yes, Graber-yes, Geiser-NO.

**New business:**

**Resolution for Fire Prevention Specialist-** Motion Kaufman, second Graber, to approve Resolution 2023-11 to hire fire prevention specialist for 2024. Kaufman-yes, Graber-yes, Geiser-yes.

**Appoint Fiscal Officer-** Trustee Graber suggests that Carolyn Bear fill-in for the remainder of Todd Stoll's term. He spoke with her, and she is willing to fill the position. Motion Graber, to appoint Carolyn Bear fiscal officer starting December 17, 2023, second Kaufman. Kaufman-yes, Graber-yes, Geiser-yes.

**Part Time Road Staff-** Jeff Hartzler sent his physical and drug test results to the truck driving school. The physical was received, but drug test was not. He was not able to take classes in November and acquire his CDL. The driving school only takes three students each session. The next session for CDL-B is February. Trustee Jeff Kaufman said he will take of driving snow plows this winter to help Adam. Robert Cormell is willing to help plow in the evenings and weekends.

**Quarterly Township Association Meeting Update-** Graber attended the meeting on December 5. Heidi Fought, from the OTA, was the guest speaker. She spoke on the new marijuana laws and said that townships may have authority to not allow marijuana. There will be an OTA webinar this Friday. The OTA Winter Conference is coming up and trustees recommended that road supervisor Adam Moomaw attend. After discussion about the Winter Conference, Graber moved to register for the conference, second Kaufman. Kaufman-yes, Graber-yes, Geiser-abstain. OTARMA will cover the OTA webinar fee. Graber moved, Kaufman second, to join the OTA webinar program. Kaufman-yes, Graber-yes, Geiser-abstain.

Graber noted that Jarra Underwood is retiring in the middle of her term in February 2024.

Motion by Graber to approve financial statements. Second, Kaufman. Kaufman-yes, Graber-yes, Geiser-yes.

Motion by Kaufman to adjourn 9:18PM. Second Graber. Kaufman-yes, Graber-yes, Geiser-yes.

## Payment Listing

December 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
66-2023	12/07/2023	12/01/2023	EW	IRS Department of Treasury	\$1,167.14	○
67-2023	12/07/2023	12/01/2023	EW	School District Income Tax - Ohio Dept of Tax	\$35.82	○
68-2023	12/07/2023	12/01/2023	EW	Treasurer of State of Ohio	\$276.03	○
69-2023	12/07/2023	12/01/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,700.85	○
70-2023	12/07/2023	12/01/2023	CH	Ohio Department of Taxation	\$137.80	○
8831	12/07/2023	12/01/2023	PR	Michael C Geiser	\$226.67	○
8832	12/07/2023	12/01/2023	PR	Robert E Graber	\$0.00	○
8833	12/07/2023	12/01/2023	PR	Jeffery A Hartzler	\$557.20	○
8834	12/07/2023	12/01/2023	PR	Jeffrey M Kaufman	\$476.73	○
8835	12/07/2023	12/01/2023	PR	Adam T Moomaw	\$2,121.23	○
8836	12/07/2023	12/01/2023	PR	TODD E STOLL	\$1,712.92	○
8837	12/07/2023	12/01/2023	AW	ORRVILLE MUNICIPAL UTILITIES	\$418.29	○
8838	12/07/2023	12/01/2023	AW	Mast Lepley	\$138.18	○
8839	12/07/2023	12/01/2023	AW	General Rental	\$247.50	○
8840	12/07/2023	12/01/2023	AW	Tricor Industrial Inc	\$69.74	○
8841	12/07/2023	12/01/2023	AW	World Fuel Services Inc	\$1,297.81	○
8842	12/07/2023	12/01/2023	AW	Stony Point	\$283.81	○
8843	12/07/2023	12/01/2023	AW	Chad Mutersbaugh	\$750.00	○
8844	12/07/2023	12/01/2023	AW	Dalton Hardware Inc	\$40.68	○
8845	12/07/2023	12/01/2023	AW	ORLO AUTO PARTS INC	\$95.85	○
8846	12/07/2023	12/01/2023	AW	Commercial & Savings Bank	\$262.70	○
8847	12/07/2023	12/01/2023	AW	Ohio Bureau of Workers Compensation	\$1,355.00	○
8848	12/07/2023	12/01/2023	AW	Nebo Valliey Spouting LLc	\$2,516.75	○
8849	12/07/2023	12/01/2023	AW	AUDITOR OF STATE	\$762.00	○
8850	12/07/2023	12/06/2023	AW	WAYNE COUNTY ENGINEER	\$268.00	○
8851	12/07/2023	12/06/2023	AW	WAYNE COUNTY COMMISSIONERS	\$5,945.73	○
8852	12/07/2023	12/06/2023	AW	Buckingham, Doolittle & Burroughs LLC	\$638.00	○
Total Payments:					\$24,502.43	

PUBLIC

**RESOLUTION # 2023-11**  
**Fire Prevention and Safety Specialist**

Mr. KAUFMAN moved for the adoption of the following resolution.  
Second Mr. GRABER.

Be it resolved, by the Board of Trustees of Baughman Township, Wayne County; Ohio, that:  
WHEREAS, Ohio revised Code now requires Townships in the State to have a "Fire Prevention and Safety Specialist" (Ref. O.R.C. 505.38(b) and

WHEREAS Mr. Chad Mutersbaugh has current Certification in those fields, and

WHEREAS, Mr. Chad Mutersbaugh desires to contract with Baughman Township to provide those services for 1 (one) year commencing January 1<sup>st</sup>, 2024 thru December 31<sup>st</sup>, 2024 and,

WHEREAS, The agreed upon price for those services is to be \$3000.00 annually,

THEREFORE, The Board of Trustees agrees to contract with and appoint Mr. Chad Mutersbaugh for the services of Fire Prevention and Safety Officer in the unincorporated parts of Baughman Township for the period of 1-January-2024 through 31-December-2024 with payments to be made quarterly near March 31<sup>st</sup>, June 30<sup>th</sup>, September 30<sup>th</sup>, and December 31<sup>st</sup>.

WHEREAS, the Board of Baughman Township met in a regular session on December 7, 2023 at 7:00pm in an open meeting pursuant to notice duly given in accordance with the provisions of Ohio Open Meetings Act.

THEREFORE, be it resolved this 7<sup>th</sup> day of December 2023, the Board of Baughman Township has duly moved and seconded.

DULY PASSED BY ROLL CALL VOTE ON DECEMBER 7<sup>TH</sup>, 2023.

Mike Geiser, Trustee	<u>YES</u>
Jeff Kaufman, Trustee	<u>YES</u>
Bob Graber Trustee	<u>YES.</u>
Todd Stoll, Fiscal Officer	_____

Chairman \_\_\_\_\_

Fiscal Officer \_\_\_\_\_

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