

Minutes of Regular Meeting

December 10, 2020 @7PM

Baughman Township Trustees met in regular session December 10, 2020 at the Baughman Township office, 3470 N Mt Eaton Road, Burton City, Ohio at 7:00 PM. All members were present. Chairman Geiser called the meeting to order and led the Pledge of Allegiance. Calame made motion to approve the November 5, 2020 regular meeting minutes. Second Kaufman. Kaufman-yes, Geiser-yes, Calame-yes. Geiser made motion to approve November 12, 2020 special meeting minutes. Second Calame. Kaufman-yes, Geiser-yes, Calame-yes. Kaufman made motion to approve November 17, 2020 special meeting minutes. Second Calame. Geiser-yes, Calame-yes, Kaufman-yes. Geiser made motion to approve special meeting for December 1, 2020. Second Calame. Geiser-yes, Calame-yes, Kaufman-yes. Kaufman made motion to pay bills. Second Calame. Geiser-yes, Calame-yes, Kaufman-yes.

Residents stated that there have been some thefts in Baughman Township. Two residents and one business were stolen from. Christmas party is cancelled due to Covid-19. Some residents feel that Baughman should not sell the six properties. Kaufman stated that Baughman should look into the possibility of moving the old jail over to the properties. Resident stated that he has been accused of influencing Baughman Township on their decision of fire/Ems services. There is no truth to this.

Minutes of Records Commission

Meeting December 10, 2020

Baughman Township Records Commission met on December 10, 2020 at Baughman Township office 3470 N. Mt Eaton Rd Burton City OH at 7PM. Geiser made motion to accept the recommendations as presented for updates to Records Retention Schedule. Second Stoll. Motion Carried. Motion to adjourn. Second Stoll. Motion Carried.

Chairman _____

Fiscal Officer _____

Geiser made motion to have at 7:00 PM Wednesday, December 30, 2020 at the Township office, 3470 N Mt Eaton Rd, Burton City, OH for yearend check signing reorganization, and appropriations. Second Calame. Kaufman-yes, Geiser-yes, Calame-yes.

Geiser made motion to accept 2021 meeting dates, Jan 7, Feb 4, March 4, April 8, May 6, June 10, July 8, Aug 5, Sept 9, October 7, Nov 4, Dec 9 2021. All meetings are to be held at Baughman Township Office 3470 N. Mt Eaton Rd Burton City OH at 7PM. Second Kaufman. Kaufman-yes, Geiser-yes, Calame-yes.

Rehm gave Equipment update: Turbo out of Truck 2, fixed. Pressure washed and Fluid Film sprayed both snowplow trucks. Mounted spreaders on trucks. Working on snow plows.

New air horn on truck 1. One-ton truck needs new tires. Truck 2 has one tire that has belt breaking inside tire. Rehm is going to go through the Backhoe this winter. Rehm stated that a resident is parking his truck on Vangilder St. This creates a problem when snow plowing. Kaufman told Rehm to speak to resident about this and if is not corrected, call sheriff dept. Rehm recommended waiting until Feb 2021 to purchase a Jack for snowplow trucks, might be some sales.

Kaufman made motion to get a tire rim package for Truck 2. Second Calame. Kaufman-yes, Geiser-yes, Kaufman-yes.

Kaufman made motion to replace all six tires on one-ton truck. Second Geiser. Kaufman-yes, Geiser-yes, Calame-yes.

Geiser stated that he spoke to Prosecutor about altering the bid packet so you can bid all properties as a whole. Geiser made motion to modify bid packet so as being able to bid on all properties as a whole. Second Calame. Kaufman-yes, Geiser-yes, Calame-yes.

Geiser stated that as to date, Baughman has paid out \$10,000.00 to Orrville City Schools and \$18,000.00 to Heavenly Hash Restaurant in Cares Act Funds.

Geiser stated have applicant for part time road tech job working on getting his CDL.

Calame stated that the new camera system is up and running. Has very high resolution and new hard drive system. Need to figure out how to down load video to thumb drive.

Kaufman stated he spoke to Health Department about trash concerns in Burton City. At present time, Health department has limited staff and will not be able to provide help with this matter.

Kaufman stated that he would like to have Dee Domer help with acquiring the grants for the old jail. Dee has a lot of knowledge on the history of the old jail that will be helpful in applying for the grants.

Calame made motion to accept Resolution 2020-17 hiring Fire Prevention and Safety Specialist for 2021. Second Geiser. Kaufman-yes, Geiser-yes, Calame-yes.

Calame made motion to accept Employee Manual for 2021. Second Kaufman. Kaufman-yes, Geiser-yes, Calame-yes.

Fire report for November 2020. Fire-3, EMS-9 total-12.

Geiser made motion to accept financials. Second Kaufman. Kaufman-yes, Geiser-yes, Calame-yes.

Residents asked if Trustees are rotating driving snowplow until part timer hired. Geiser, Calame stated that if they were needed, they would drive truck. Resident asked about why Baughman needs Fire Safety specialist. Until last year was no need for this. Calame stated that Ohio revised Code now requires Townships in the State to have a "Fire Prevention and Safety Specialist" (Ref. O.R.C. 505.38(b)). Resident asked about Fire contracts. Calame stated that NLVFD has a rolling contract. Unless one party notifies the other of contract termination. Orrville FD has their legal department working on the 2021 contract.

Geiser made motion to adjourn. Second Kaufman. Motion carried. 8:45PM.

RESOLUTION # 2020-17

Fire Prevention and Safety Specialist

Mr. Howard Calame moved for the adoption of the following resolution.
Second Mr. Mike Geiser.

Be it resolved, by the Board of Trustees of Baughman Township, Wayne County; Ohio, that:

WHEREAS, Ohio revised Code now requires Townships in the State to have a "Fire Prevention and Safety Specialist" (Ref. O.R.C. 505.38(b) and

WHEREAS Mr. Chad Mutersbaugh has current Certification in those fields, and

WHEREAS, Mr. Chad Mutersbaugh desires to contract with Baughman Township to provide those services for 1 (one) year commencing January 1st, 2021 thru December 31st, 2021 and,

WHEREAS, The agreed upon price for those services is to be \$3000.00 annually,

THEREFORE, The Board of Trustees agrees to contract with and appoint Mr. Chad Mutersbaugh for the services of Fire Prevention and Safety Officer in the unincorporated parts of Baughman Township for the period of 1-January-2021 through 31-December-2021 with payments to be made quarterly near March 31st, June 30th, September 30th, and December 31st.

WHEREAS, the Board of Baughman Township met in a regular session on December 10, 2020 at 7:00pm in an open meeting pursuant to notice duly given in accordance with the provisions of Ohio Open Meetings Act.

THEREFORE, be it resolved this 10th day of December 2020, the Board of Baughman Township has duly moved and seconded.

DULY PASSED BY ROLL CALL VOTE ON DECEMBER 10TH, 2020.

Mike Geiser, Trustee	<u>Mike Geiser</u>	yes
Jeff Kaufman, Trustee	<u>Jeff Kaufman</u>	yes
Howard Calame	<u>Howard Calame</u>	yes
Todd Stoll, Fiscal Officer	<u>Todd Stoll</u>	yes.

Payment Listing
11/16/2020 to 12/31/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
67-2020	12/10/2020	12/02/2020	EW	IRS Department of Treasury	\$544.06	O
68-2020	12/10/2020	12/02/2020	EW	School District Income Tax - Ohio Dept of Tax	\$15.54	O
69-2020	12/10/2020	12/02/2020	EW	Treasurer of State of Ohio	\$168.03	O
70-2020	12/10/2020	12/02/2020	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$1,768.85	O
7988	11/16/2020	11/16/2020	PR	Josh Rehm	\$1,642.04	O
7989	12/10/2020	12/02/2020	PR	Howard W Calame	\$114.59	O
7990	12/10/2020	12/02/2020	PR	Michael C Geiser	\$324.33	O
7991	12/10/2020	12/02/2020	PR	Jeffrey M Kaufman	\$763.03	O
7992	12/10/2020	12/02/2020	PR	Josh Rehm	\$1,716.58	O
7993	12/10/2020	12/02/2020	PR	TODD E STOLL	\$1,626.25	O
7994	12/10/2020	12/02/2020	AW	ORRVILLE MUNICIPAL UTILITIES	\$343.55	O
7995	12/10/2020	12/02/2020	AW	Ohio Edison	\$221.07	O
7996	12/10/2020	12/02/2020	AW	Alonovus	\$68.00	O
7997	12/10/2020	12/02/2020	AW	Dalton Gazette, Llc.	\$36.00	O
7998	12/10/2020	12/02/2020	AW	Chad Mutersbaugh	\$750.00	O
7999	12/10/2020	12/02/2020	AW	McClintock Electric Inc.	\$2,502.61	O
8000	12/10/2020	12/02/2020	AW	WAYNE COUNTY COMMISSIONERS	\$3,682.41	O
8001	12/10/2020	12/02/2020	AW	Ohio Bureau of Workers Compensation	\$1,740.00	O
8002	12/10/2020	12/02/2020	AW	Commercial & Savings Bank	\$152.24	O
8003	12/10/2020	12/02/2020	AW	AUDITOR OF STATE	\$762.00	O
8004	12/10/2020	12/03/2020	AW	Armstrong Utilities	\$85.87	O
8005	12/10/2020	12/03/2020	AW	Deb's Heavenly Hash Diner	\$18,000.00	O
8006	12/10/2020	12/07/2020	AW	Don Smith Auto Parts	\$210.44	O
8007	12/10/2020	12/07/2020	AW	DMS Repair Services	\$380.00	O
8008	12/10/2020	12/07/2020	AW	CROSS TRUCK EQUIPMENT CO, INC	\$4.55	O
8009	12/10/2020	12/07/2020	AW	Dalton Hardware Inc	\$36.61	O
8010	12/10/2020	12/09/2020	AW	Zimmerman Steel LLC	\$38.99	O
8011	12/10/2020	12/09/2020	AW	Yoder Hydraulics Ltd	\$133.84	O
8012	12/10/2020	12/09/2020	AW	TRUCK SALES AND SERVICE, INC	\$2,492.24	O
8013	12/10/2020	12/09/2020	AW	Orrville City Schools	\$10,000.00	O
8014	12/10/2020	12/09/2020	AW	LYKINS	\$1,205.42	O
Total Payments:					\$51,529.14	

Chairman _____

Fiscal Officer _____