

Minutes of Regular Meeting

December 9, 2021 @7PM

Baughman Township Trustees met in regular session December 9, 2021 at the Baughman Township office, 3470 N Mt Eaton Road, Burton City, Ohio at 7:00 PM. Chairman Calame was unable to attend due to health issues. Fiscal officer Stoll called the meeting to order and led the Pledge of Allegiance. Stoll explained to Trustees that the board needs to appoint chairman for December 9, 2021 meeting. Geiser made motion to appoint Kaufman chairman of Board for December 9 2021 meeting. Second Kaufman. Kaufman-yes, Geiser-yes. Geiser made motion to approve November 4 meeting minutes. Second Kaufman. Kaufman-yes, Geiser-yes. Kaufman made motion to approve special meeting minutes for November 22, 2021 minutes. Second Geiser. Geiser-yes, Kaufman-yes. Geiser made motion to pay bills. Second Kaufman. Geiser-yes, Kaufman-yes.

Rehm said that he wanted to thank Howard Calame for his service to Baughman Township. (his help with tree trimming, electrical repairs at Township, donation of light fixtures and use of his equipment). Rehm truly enjoyed working with Mr. Calame. Residents wanted to thank the present administration for the cost cutting that they have done and overall great job.

Minutes of Records Commission

Meeting December 9, 2021

Baughman Township Records Commission met on December 9, 2021 at Baughman Township office 3470 N. Mt Eaton Rd Burton City OH at 7PM. Kaufman made motion to accept the recommendations as presented for updates to Records Retention Schedule. Second Stoll. Motion Carried. Motion to adjourn. Second Kaufman. Motion Carried.

Chairman _____

Fiscal Officer _____

Kaufman made motion to accept 2022 meeting dates, Jan 6, Feb 10, March 10, April 7, May 5, June 9, July 7, Aug 4, Sept 8, October 6, Nov 10, Dec 8 2022. All meetings are to be held at Baughman Township Office 3470 N. Mt Eaton Rd Burton City OH at 7PM. Second Geiser. Kaufman-yes, Geiser-yes.

Geiser made motion to have special meeting at 7:00 PM Thursday, December 30, 2021 at the Township office, 3470 N Mt Eaton Rd, Burton City, OH for yearend check signing reorganization, and appropriations. Also discuss Employee handbook and grindings. Second Kaufman. Kaufman-yes, Geiser-yes.

Rehm gave equipment update: Truck one fixed marker light; changed cutting edge on truck 2 snowplow; salt spreaders installed; ditching head on case tractor; would like to get

annual truck inspections, Trustees agreed with getting this done; Tannerville and Huprick Rd, trees would like to take them down before they fall on the road. Trustee Kaufman and Rehm will inspect the trees and if need to come down will contact Kidron Tree Service; Tannerville Rd water backed up, south of Back Massillon Rd, water supposed to go under road but 90% plugged. Rehm stated can get it hydro jetted out. Trustees decide to just replace culvert; Rehm has been using a ditching head on case tractor to clean ditches, works well. Rehm stated that new ditching head cost \$13,000, used \$3,000 to 5,000. The one he is using is on loan from Sugarcreek Township in Stark. They stated their machine has just been completely gone through and would sell for \$2500 or trade for road grindings. Geiser made motion to acquire Ditching Head from Sugarcreek Township in Stark in exchange for \$2500 of grindings. Second Kaufman. Kaufman-yes, Geiser-yes.

Geiser stated that Smucker Energy is still working on switching over three sirens to solar power. Kaufman mention that Bob Graber had told him that Marshallville is going to go a different direction with their sirens.

Kaufman made motion to accept Resolution 2021-10 Fire Prevention and Safety Specialist for 2022 year. Second Geiser. Kaufman-yes, Geiser-yes.

Kaufman motion to table Employee Manual until December 30, 2021 special meeting. Second Geiser. Kaufman-yes, Geiser-yes.

Geiser Motion to table grindings discussion until December 30, 2021 Special meeting. Second Kaufman. Geiser-yes, Kaufman-yes.

Kaufman stated that he had discussions with Legal on the (Janssen) National Opioids Settlement. This is a class action law suit that a variety of states including Ohio went together on. Kaufman stated that there is still a lot of things in play. Legal did not know how things would settle out yet. Geiser made motion for Baughman Township not to participate in the (Janssen) National Opioids Settlement. Second Kaufman. Geiser-yes, Kaufman-yes.

Fire Report: six EMS One Fire total 7 for November.

Kaufman stated that Mr. Johnston from NLVFD said that all the dry hydrants have been inspected and are working properly. NLVFD would like to invite other fire departments and have a training program on operating the hydrants in spring.

Kaufman stated that due to the high fuel prices Baughman might want to look into larger fuel tanks.

Kaufman made motion to approve financials. Second Geiser. Kaufman-yes, Geiser-yes.

Kaufman made motion to Adjourn. Second Kaufman. Motion Carried. 8:08PM.

RESOLUTION # 2021-10

Fire Prevention and Safety Specialist

Mr. Kaufman moved for the adoption of the following resolution.
Second Mr. Geiser.

Be it resolved, by the Board of Trustees of Baughman Township, Wayne County; Ohio, that:

WHEREAS, Ohio revised Code now requires Townships in the State to have a "Fire Prevention and Safety Specialist" (Ref. O.R.C. 505.38(b) and

WHEREAS Mr. Chad Mutersbaugh has current Certification in those fields, and

WHEREAS, Mr. Chad Mutersbaugh desires to contract with Baughman Township to provide those services for 1 (one) year commencing January 1st, 2022 thru December 31st, 2022 and,


WHEREAS, The agreed upon price for those services is to be \$3000.00 annually,

THEREFORE, The Board of Trustees agrees to contract with and appoint Mr. Chad Mutersbaugh for the services of Fire Prevention and Safety Officer in the unincorporated parts of Baughman Township for the period of 1-January-2022 through 31-December-2022 with payments to be made quarterly near March 31st, June 30th, September 30th, and December 31st.

WHEREAS, the Board of Baughman Township met in a regular session on December 9, 2021 at 7:00pm in an open meeting pursuant to notice duly given in accordance with the provisions of Ohio Open Meetings Act.

THEREFORE, be it resolved this 9th day of December 2021, the Board of Baughman Township has duly moved and seconded.

DULY PASSED BY ROLL CALL VOTE ON DECEMBER 9TH, 2021.

Mike Geiser, Trustee	<u>yes</u>
Jeff Kaufman, Trustee	<u>yes</u>
Howard Calame	<u>out Do to Health reasons</u>
Todd Stoll, Fiscal Officer	

Payment Listing

11/16/2021 to 12/31/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
63-2021	12/09/2021	12/02/2021	EW	IRS Department of Treasury	\$660.25	O
64-2021	12/09/2021	12/02/2021	EW	School District Income Tax - Ohio Dept of Tax	\$13.17	O
65-2021	12/09/2021	12/02/2021	EW	Treasurer of State of Ohio	\$181.15	O
66-2021	12/09/2021	12/02/2021	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,186.65	O
8287	11/16/2021	11/16/2021	PR	James J Infield	\$741.54	C
8288	11/16/2021	11/16/2021	PR	Josh Rehm	\$1,692.27	C
8289	12/09/2021	12/02/2021	PR	Howard W Calame	\$644.04	O
8290	12/09/2021	12/02/2021	PR	Michael C Geiser	\$98.83	O
8291	12/09/2021	12/02/2021	PR	James J Infield	\$995.05	O
8292	12/09/2021	12/02/2021	PR	Jeffrey M Kaufman	\$600.31	O
8293	12/09/2021	12/02/2021	PR	Josh Rehm	\$1,727.19	O
8294	12/09/2021	12/02/2021	PR	TODD E STOLL	\$1,627.23	O
8295	12/09/2021	12/02/2021	AW	ORRVILLE MUNICIPAL UTILITIES	\$339.13	O
8296	12/09/2021	12/02/2021	AW	Commercial & Savings Bank	\$311.37	O
8297	12/09/2021	12/02/2021	AW	KenCo Concrete	\$2,876.00	O
8298	12/09/2021	12/02/2021	AW	Marlboro Supply	\$5,187.50	O
8299	12/09/2021	12/02/2021	AW	Winter Equipment Co. Inc.	\$1,613.75	O
8300	12/09/2021	12/02/2021	AW	E&H Hardware Group, LLC	\$112.74	O
8301	12/09/2021	12/02/2021	AW	Yoder Hydraulics Ltd	\$102.86	O
8302	12/09/2021	12/02/2021	AW	Chad Mutersbaugh	\$750.00	O
8303	12/09/2021	12/02/2021	AW	Ohio Bureau of Workers Compensation	\$1,418.00	O
8304	12/09/2021	12/02/2021	AW	WAYNE COUNTY COMMISSIONERS	\$3,866.55	O
8305	12/09/2021	12/02/2021	AW	ORLO AUTO PARTS INC	\$63.49	O
8306	12/09/2021	12/02/2021	AW	D&R SUPPLY INC	\$277.50	O
8307	12/09/2021	12/02/2021	AW	AUDITOR OF STATE	\$762.00	O
8308	12/09/2021	12/02/2021	AW	Zimmerman Steel LLC	\$1,149.64	O
8309	12/09/2021	12/07/2021	AW	World Fuel Services Inc	\$2,026.23	O
8310	12/09/2021	12/07/2021	AW	Dalton Hardware Inc	\$25.99	O
8311	12/09/2021	12/07/2021	AW	Armstrong Utilities	\$79.90	O
8312	12/09/2021	12/07/2021	AW	Aultworks	\$73.00	O
8313	12/09/2021	12/07/2021	AW	WAYNE COUNTY ENGINEER	\$452.00	O
8314	12/09/2021	12/07/2021	AW	Stony Point	\$125.07	O
8315	12/09/2021	12/07/2021	AW	Ohio Edison	\$244.93	O
8316	12/09/2021	12/09/2021	AW	WAYNE COUNTY COMMISSIONERS	\$76.86	O
8317	12/09/2021	12/09/2021	AW	US Safety Gear	\$57.85	O
Total Payments:					\$33,160.04	

Chairman _____

Fiscal Officer _____