# Minutes of Regular Meeting

## January 3, 2019 @7PM

**Baughman Township Trustees met in regular session January 3, 2019 at the Baughman Township office, 3470 Mt Eaton Road, Burton City, Ohio at 7:00 PM. All members were present. Fiscal officer called the meeting to order, and led the Pledge of Allegiance. Motion Kaufman, Second Calame, to approve the minutes of special meeting December 3, regular meeting December 6 and special Meeting December27. Motion carried. Geiser made motion to pay bills, second Calame. Motion carried.**

**Visitor's comments: Residents like how Baughman Trustees were working together and interacting with the residents of the Township. Trustees have done a great job at getting expenses back in line with revenue. 2018 Revenue was $424,960.34, 2018 Expenses were $394,060.44. Resident also state that they appreciate all the hard work Josh Rehm has been doing.**

**Kaufman made motion to appoint Mike Geiser as Chairman of the Board for Baughman Township for 2019. Second Calame. Calame-yes, Geiser-yes, Kaufman-yes.**

**Calame made motion to appoint Jeff Kaufman as Vice Chairman of the board of Baughman Trustees for 2019. Second Geiser. Calame-yes, Geiser-yes, Kaufman-yes.**

**Geiser made motion to continue to operate trash collection service and recycling every Saturday from 8am to 4pm. To rehire Troy Horvath for the position of compact operator at a rate of $15.00 per hour. Disposal rates will remain the same as 2018 subject to change according to disposal costs. Note: Baughman Township will continue to run the compactor under these conditions while under contract with Kimble. Second Kaufman. Calame-yes, Geiser-yes, Kaufman-yes.**

**Calame made motion to Hire Josh Rehm as Road Supervisor, at a rate of $22.50 per hour according to Employee Manual. Second Kaufman. Calame-yes, Kaufman-yes, Geiser-yes.**

**Calame made motion to appoint Records Commission including Chairman and Fiscal Officer to meet annually in December. Second Geiser. Calame-yes, Geiser-yes, Kaufman-yes.**

**Geiser made motion to reimburse mileage for officials that travel outside the County at a rate of .58 cents per Mile. Second Kaufman. Kaufman-yes, Calame-yes, Geiser-yes.**

**Kaufman made motion to continue Heath Insurance with Wayne County High deductible HSA and dental plan for full time employees and elected officials, with Township paying 100% of the premiums. Health Insurance cost for 2019 are increasing 1.5%. Second Calame. Geiser-yes, Calame-yes, Kaufman-yes.**

**Geiser made motion to grant the Wayne County Board of Elections permission to use the premises, Baughman Township Office for the purpose of Elections. Second Kaufman. Calame-yes, Geiser-yes, Kaufman-yes.**

**Calame made motion that Trustees are to be paid on a per deim basis for 2019. Monthly reports, in writing of the date and service rendered must be submitted to the Fiscal Officer at the months end. Second Kaufman. Geiser-yes, Kaufman-yes, Calame-yes.**

**Rehm gave equipment update: Truck 1 put back up horn on, new back up lights and strobe light. Truck two new strobe light, welding on the bed and snowplow. Still struggling on the engine issue. What makes it hard to get a diagnosis is that it is not always a reoccurring problem.**

**Kaufman stated that Millers are still waiting on parts to repair the Salt shed roof, but assured Kaufman that as soon as parts arrive, they will be out to fix the roof.**

**Geiser spoke on the revised Employee Manual submitted to Legal. Legal came back with a document that was 39 pages in length. Trustees elected to have a special meeting to review the proposed Employee Manual legal came back with. January 17 at 7PM. Geiser also stated that Trustees will do Inventory for 2019 at this special meeting.**

**Baughman is struggling hiring a part time person with a CDL. Kaufman and Geiser have been encouraging some people to come fill out application. Baughman has been advertising in the local papers, but they have not yield many qualified candidates to date.**

**Geiser stated that Baughman has been selling some road grindings. The sign in front of the office has helped.**

**Kaufman stated that he would like Baughman to create a Capital fund. This would give Baughman the ability to start saving money for new equipment needs in the coming years. Stoll will work with the AOS to get this fund up and running.**

**Calame gave the fire report: Dalton-23, Sugar Creek-7, Baughman-5, Marshallville-1, Tusc-3, out of dist-4, dispatch error-1. Total-44**

**Calame stated that Baughman Township has numerous small alleys that were created back in the 1800's. These alleys have never be used by the Township; these small alleys could be a safety and liability concern for the Township. Calame is going to head this project up and investigate what is the course of action Baughman needs to do.**

**Kaufman made motion to approve Financials. Second Calame. Motion carries.**

**Calame made motion to adjourn. Second Kaufman. Motion carries. 8:30PM**

BAUGHMAN TOWNSHIP, WAYNE COUNTY 1/6/2019 12:18:10 AM

**Payment Listing** UAN v2019.1

January 2019

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---|---|---|---|---|---|---|
| 7312 | 01/03/2019 | 01/02/2019 | AW | WAYNE COUNTY COMMISSIONERS | $3,575.16 | O |
| 7313 | 01/03/2019 | 01/02/2019 | AW | Alonovus | $18.00 | O |
| | | | | Total Payments: | $3,593.16 | |

**Chairman_____**

**Fiscal Officer_____**