

# Minutes of Regular Meeting

January 4, 2024 @7PM

Baughman Township Trustees met in regular session January 4, 2024 at the Baughman Township Office, 3470 N Mt Eaton Road, Burton City, Ohio at 7:00 PM. Present were Trustees Robert (Bob) Graber, Jeff Kaufman, Mark Geiser and Fiscal Officer Carolyn Baer. The Fiscal Officer called the meeting to order and led the Pledge of Allegiance. Mark Geiser made motion to elect Bob Graber Chairman of the Board. Second Graber. Kaufman-yes, Graber-yes, Geiser-yes. Graber made motion to elect Jeff Kaufman Vice Chairmen. Second Geiser. Geiser yes, Kaufman-no, Graber-yes.

Kaufman made motion to approve the December 26, 2023 special meeting minutes. Second Geiser. Graber-yes, Kaufman-yes, Geiser-abstain. Geiser made motion to approve the December 30 special meeting minutes. Second Kaufman. Graber-yes, Kaufman-yes, Geiser-yes.

Visitors: Bill Albright, candidate for state representative, introduced himself. Resident Mr. Stalnaker commented on the problem of debris and the wide machinery on Township roads.

### Fiscal Officer Business:

Kaufman made motion for adoption of the following resolution for 2024:

*Be it resolved by the Board of Trustees of Baughman Township that to provide for the current expenses and other expenses of said Board of Trustees during the fiscal year ending December 31, 2024, the following funds be, and the same are, hereby set aside and permanently appropriated for the several purposes for which expenditures are to be made for and during said fiscal year as follows:*

<i>General Fund</i>	<i>\$300,000.00</i>
<i>Motor Vehicle Fund</i>	<i>\$30,000.00</i>
<i>Gasoline Fund</i>	<i>\$170,000.00</i>
<i>Road and Bridge Fund</i>	<i>\$220,000.00</i>
<i>Permissive Motor Vehicle Fund</i>	<i>\$30,000.00</i>
<i>American Rescue Funds</i>	<i>0</i>
<i>Total</i>	<i>\$750,000.00</i>

The resolution was seconded by Geiser. Graber-yes, Kaufman-yes, Geiser-yes.

Motion Geiser, second Kaufman, to deposit 2024 receipts within 72 hours or 3 days instead of 24 hours. Graber-yes, Kaufman-yes, Geiser-yes

Kaufman made motion, Graber second, to appoint Chairman and Fiscal Officer to Records Commission and to meet annually in December. Graber-yes, Kaufman-yes, Geiser-yes.

Trustees discussed offering ACH for the convenience of employees. Employee Adam Moomaw would like ACH. Motion Geiser, second Kaufman to provide ACH payroll. Graber-yes, Kaufman-yes, Geiser-yes.

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The Fiscal Officer requested permission to use electronic payment for recurring expenses such as utilities. Motion Geiser, second Kaufman, to allow electronic payment of recurring expenses. Graber-yes, Kaufman-yes, Geiser-yes.

The Fiscal Officer presented financial reports with the explanation that they are not final yearend reports at this time due to reallocation process approved at December 30, 2023 meeting. Motion Kaufman, second Geiser, to approve financial reports. Graber-yes, Kaufman-yes, Geiser-yes.

Road Superintendent Adam Moomaw Report: Truck #2 had a few corroded wires in the injector harness-was fixed by Joe's Garage. He reported notifying other entities to replace damaged and faded signs at intersections with Township roads. Shop fans will be a winter project. Moomaw wants to replace faded signs in Gettysburg Allotment including speed, stop, and road name signs. Graber is fine with updating signs, Kaufman recommended letting Moomaw use his discretion on what needs replaced. Trustees discussed placement and approved getting from the County. Motion Geiser, second Kaufman, to replace signs at Gettysburg at Moomaw's discretion. Graber-yes, Kaufman-yes, Geiser-yes.

Old Business: Trustees discussed new truck that should be done soon. Kaufman expressed concern about insurance coverage if the truck is damaged on the way to Columbus to be displayed at the Township Conference. He asked the Fiscal Officer to be POC to contact the Wayne County Prosecutor.

The Board has approved paying for attendance for officials and road superintendent at the Ohio Township Association Conference. They will contact the Fiscal Officer to register or will register at the door.

Graber reported on siren repairs. Six are working under the new dispatch system. Four are not working-he will be meeting with the Rep to continue repairs.

EWFD litigation: Chairman Graber said one case is waiting for the 9<sup>th</sup> District Court to rule on the mandamus. The fraud case depends on the outcome of the mandamus. He wants to have a meeting with the attorneys to know what is going on. The documents from the former POC have not been turned in to the Township even though requested. Sending a certified letter would be a last resort. It was suggested by Kaufman and agreed upon by Trustees to give POC a week to supply Township records. Kaufman suggested a courtesy call to ask for them and Graber agreed to do it. Graber asked if there should be a meeting to get the current Trustees updated. Geiser wants to know what is going on. Phone conference would be OK and daytime would be cheaper. Kaufman suggested saving money by having a phone conference. Motion Kaufman, second Geiser, to appoint Graber as POC for Buckingham, Doolittle EWFD litigation. Graber-yes, Kaufman-yes, Geiser-yes.

### New Business:

Fiscal Officer asked if there is a need to appoint a POC for the Wayne County Prosecutors office. Kaufman said it will be determined on a case-by-case basis.

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Trustee Mark Geiser expressed concern about the lack of reports from the Fire Prevention Officer. Those reports are necessary public records. He also asked why the Fire Prevention Officer is not set up through the North Lawrence Volunteer Fire Department contract. Graber said that before EWFD the fire prevention officer was free through the fire departments. Kaufman commented that Mr. Mutersbaugh has been less than up-front with the Trustees. He will talk to him and invite him to the next meeting.

Trustee Geiser would like township emails for each official and a more secure website. He recommends going with an encrypted .org and associated emails. He will research and bring information and prices to the next meeting.

Trustees will bid for stone and road work at the February meeting.

Trustees discussed road grindings. Graber prefers stopping the sale of grindings because the price is going up, and keep them at least until others are stock-piled. Kaufman would like to get rid of the old grindings because they are too chunky and uneven consistency. Geiser prefers to not sell things off unless not useable to us. Motion Geiser to discontinue sale of grindings, second Graber. Graber-yes, Kaufman-no, Geiser-yes.

Executive Session: Motion Graber, second Geiser, to go into executive session for ORC 121.22 Sec G (1)\*. Graber-yes, Kaufman-yes, Geiser-yes. 8:33PM. Motion Geiser, second Kaufman to return to regular session 8:53PM. Graber-yes, Kaufman-yes, Geiser-yes.

*\*[ to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.]*

Trustee Reports: Graber began the discussion of fire protection. EWFD has ended, NLFD contract has auto-renewed and requires 120 day notice to change. MABUS needs reviewed. It would be good to negotiate early on the contract. Geiser has received complaints about higher insurance premiums, about mutual aid delays, etc. Certain areas of the Township need better coverage. He gave examples of MABUS problems. Kaufman is interested in working with departments to get best coverage. It would be best if fire departments would come to meetings to discuss areas of coverage. Motion Geiser, second Kaufman, to have Graber talk to North Lawrence Volunteer Fire Department.

Inventory: Trustees discussed inventory. Geiser and Graber prefer a walk-through inventory. Kaufman did not think it necessary. It was decided to let each do as they choose individually.

Fiscal officer will contact Armstrong about internet for shop.

Motion to adjourn Graber, second Kaufman. Motion carried. 9:23PM

Chairman \_\_\_\_\_

Fiscal Officer \_\_\_\_\_

**Minutes of Regular Meeting**

**January 4, 2024 @7PM**

**Minutes of Records Commission 2023 Meeting**

**January 4, 2024 @7PM**

**The Records Commission met for their 2023 annual meeting January 4, 2024 at 7 PM at the Township Office, 3470 N Mt. Eaton Rd., Burton City, OH. The meeting was called to order by Chairman Graber. There are no extra records to destroy at this time. Records are regularly processed according to the Baughman Township Records Retention Policy. Motion to adjourn, Graber, second Baer. Motion carried.**

**Chairman**\_\_\_\_\_

**Fiscal Officer**\_\_\_\_\_