

## **Minutes of Regular Meeting**

**June 12, 2018**

Baughman Township Trustees met in regular session June 12, 2018 at the Baughman Township office, 3470 Mt Eaton Road, Burton City, Ohio at 7:00 PM. All members were present. Mike Geiser called the meeting to order, and led the Pledge of Allegiance. Motion Calame, Second Geiser, to approve the minutes of the May meetings. Motion carried. Geiser made motion to approve financial reports, second Calame motion carried.

Geiser informed the group that Kinsi Kaufman was working on getting volunteers to have office clean-up day. Work on weeding the flowerbeds and putting bark around the Office.

Don Noble and Becky Jewell from Rails to Trails updated the group on the projects progress. Rails to Trails are finalizing the plans for the project, and have received a \$500,000.00 grant toward the projects cost. She stated that they expect total cost for the project to be at around \$1,200,000.00. She stated that they are accepting donations toward the project. The tree removal is completed. She also stated that they would be installing signal lights where the trail crosses Forrer Rd and State Route 94. These lights will notify drivers of pedestrians getting close to crosses. One of the challenges they are having is that ODOT states that a government agency has to be responsible for maintaining the lights. Rails to Trails does not qualified. Ms. Jewell and Mr. Noble ask if Baughman Township would be willing to have Baughman Townships name on the contract with ODOT. She stated any costs incurred, would be reimbursed to Baughman from Rails to Trails. Trustees stated that they would like to think on this issue before giving answer. She concluded by saying that they hope to have people walking on asphalt before the snow flies.

We are waiting to hear from Prosecutors office if Baughman can sell some of the grindings and how much can be sold in a year.

Stoll announced that on July 5<sup>th</sup>, 2018 at 7PM a public hearing will be held on the Tax Budget prepared by the Board of Trustees.

Stoll presented the Trustees with a Financial snap shot of were Baughman is presently on Expenses compared to expected revenue. (Trustees are trying to get expenses in line with revenue.) Expected revenue 2018=\$376,808.11, Expenses from Jan 1, 2018 to June 12, 2018=\$165,651.47. Major anticipated expenses: Melway =\$70,000.00 and EWFD =\$35,000.00. Total expenses plus anticipated expenses =\$270,651.47. This means the

Township has approximately \$106,156.64 for the rest of the year to stay in line with expected revenue for 2018.

Josh Rehm, updated the group on projects he has been working on. Had to replace a bearing and the flails on the mower, otherwise ditch mowing is just about complete. There has been a lot of time spent on repairing road and ditch washout due to rainfall. Ordered catch basin for Keck Rd project. Melway will be starting on chip and seal on roads soon. Salt Building has a roof tear and needs repaired. This area was patched recently. Geiser stated will get a hold of the company that did previous patchwork, see if any warranty.

Kaufman stated it is time to give Josh his 90-day review. Calame made motion to go into executive Session to consider the promotion, demotion or compensation of a public employee or official Under ORC 121.22 Sec G. Second-Geiser, Geiser-yes, Kaufman-yes, Calame-yes. Entered Executive session at 7:42PM. Trustees Came out of Executive session at 7:51PM. Geiser stated that Josh has been doing a great job. Calame made motion at end of 90 days to give Josh a \$.50/per hour raise as agreed upon at the time of hiring. Second Kaufman, Geiser-yes, Calame-yes, Kaufman-yes.

Geiser stated that he spoke to some other Townships about what the cost was when they purchased grinding. The grindings were sold by the truckload but it worked out to be right around \$9.00 ton. Calame stated, we need to wait to hear from legal.

Kaufman stated that Shetler Services corrected the septic system for the rental house. They pumped the tank and replaced the aerator and filter media. Geiser received another bid on repairs to the garage and two basement windows that were broke under the patio. The bidder will bleach, pressure wash and apply an odor treatment to the concrete surfaces. The basement windows will be covered with treated wood. The bid was \$450.00. Geiser moved to accept the bid of \$450.00. Second Calame, Kaufman-yes, Calame-yes, Geiser-yes. Geiser also stated that he noticed that the down spouts are directing the water toward the foundation. This has created water getting into the corner of the garage. Josh and Jeff are going to see what it will take to redirect the spouting away from the foundation. They both felt they should be able to perform the work themselves.

Stoll met with Patrick Herron to get Wayne counties thought on Baughman Employee Manual. The board discussed these suggested changes and will continue revising the manual.

Geiser made motion for Stoll to ask legal if staff can be drug tested that do not have CDL, and If holiday pay must be paid during the probationary period. Second-Calame, Kaufman-yes, Geiser-yes, Calame-yes. Stoll is POC

Geiser ask Stoll to put add in the help wanted section of Daily Record for a Compactor operator. Run add two times.

The Trustees review the Yard and Drive pipe application. Some changes were suggested, but the group wanted to do some more research on these issues before finalizing them.

Calame gave the fire report. April run report Tusc-8, Dalton-19, Sugar Creek Twp-11, Baughman-14, Marshallville-2, Chippewa out of district-2.

Calame motion to pay bills, second Kaufman, motion carried.

Geiser Motion to adjourn, second Kaufman, motion carried 10:36PM.

BAUGHMAN TOWNSHIP, WAYNE COUNTY

6/15/2018 1:16:11 PM

**Payment Listing**

UAN v2018.2

June 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
35-2018	06/05/2018	06/02/2018	EW	IRS Department of Treasury	\$770.25	O
36-2018	06/05/2018	06/02/2018	EW	School District Income Tax - Ohio Dept of Tax	\$5.21	O
37-2018	06/05/2018	06/02/2018	EW	Treasurer of State of Ohio	\$140.95	O
38-2018	06/05/2018	06/02/2018	EW	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$1,870.20	O
7109	06/01/2018	06/01/2018	PR	Howard W Calame	\$171.82	O
7110	06/01/2018	06/01/2018	PR	Michael C Geiser	\$522.33	O
7111	06/01/2018	06/01/2018	PR	Troy A Horvath	\$83.51	O
7112	06/01/2018	06/01/2018	PR	Jeffrey M Kaufman	\$1,036.10	O
7113	06/01/2018	06/01/2018	PR	Josh Rehm	\$1,590.00	O
7114	06/01/2018	06/01/2018	PR	TODD E STOLL	\$1,496.11	O
7115	06/12/2018	06/11/2018	AW	U.S. Postal Service	\$36.00	O
7116	06/12/2018	06/11/2018	AW	Laurie Busson	\$599.00	O
7117	06/12/2018	06/11/2018	AW	CROSS TRUCK EQUIPMENT CO, INC	\$46.30	O
7118	06/12/2018	06/11/2018	AW	Shetler Services	\$1,796.98	O
7119	06/12/2018	06/11/2018	AW	Kimble Recycling and Disposal	\$1,376.86	O
7120	06/12/2018	06/11/2018	AW	Armstrong Utilities	\$148.99	O
7121	06/12/2018	06/11/2018	AW	Rupp Construction Inc	\$172.83	O
7122	06/12/2018	06/11/2018	AW	ORLO AUTO PARTS INC	\$5.59	O
7123	06/12/2018	06/11/2018	AW	Yoder Hydraulics Ltd	\$391.58	O
7124	06/12/2018	06/11/2018	AW	AUDITOR OF STATE	\$612.00	O
7125	06/12/2018	06/11/2018	AW	Commercial & Savings Bank	\$81.63	O
7126	06/12/2018	06/12/2018	AW	THE DEXTER CO	\$1,466.76	O
Total Payments:					\$14,421.00	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$14,421.00	

Fiscal Officer \_\_\_\_\_

Chairman \_\_\_\_\_