

Minutes of Regular Meeting

November 7, 2019 @7PM

Baughman Township Trustees met in regular session November 7, 2019 at the Baughman Township office, 3470 Mt Eaton Road, Burton City, Ohio at 7:00 PM. All members were present. Chairman Mike Geiser called the meeting to order and led the Pledge of Allegiance. Motion Geiser, Second Kaufman, to approve the minutes of Regular Meeting October 3, 2019, with the removal of the Trustees approved giving the old tarp to residents. Motion carried. Motion Calame to approve the minutes of Special Meeting October 9, 2019. Second Kaufman. Motion carried. Calame made motion to pay bills, second Geiser. Motion carried.

Trustees approved residents using and decorating the Township office, for Christmas in the Country. Held December 6, 2019 from 5pm to 8pm.

Stoll stated that Legal got back to Baughman on the Township's Driving Policy and Volunteer Wavier form. Legal asked if Baughman is intending on using Volunteers below the age of 18 years. Trustees stated no, therefore Stoll added the wording, "I, the undersigned volunteer, am above 18 years of age", to the Wavier. The Trustees like some of the changes Legal recommended for Baughman's driving policy. The only Section Trustees wanted removed was driver-training courses will be offered as deemed necessary, and all employees having one "at fault" accident or one moving violation within one year period will be asked to attend driving school. Motion to adopt the changes made by Legal to Baughman Driving Policy. Second Geiser. Kaufman-yes, Geiser-yes, Calame-yes.

Stoll spoke to the Trustees about House Bill 291 signed into Law on December 20, 2018 and became effective march 20, 2019, as O.R.C. 3.061. The passage of this law allows a political subdivision, meaning a county township, village's cities, school districts, a library, to obtain an "employee dishonesty and faithful performance of duty policy in place of the surety bonds that are required for political subdivisions officers. Such a coverage document can be issued by a joint self-insurance pool like OTARMA, can protect political subdivision from financial or property loss. Advantages over surety bonds, lower cost to township, blanket coverage Fiscal Offer and Trustees coverage for \$,160,000.00, automatically renews and becomes part of our OTARMA policy and protects public officials personal assets. Geiser made Motion to accept Resolution 2019-10, employee dishonesty and faithful performance of duty coverage document. Second Calame. Calame-yes, Geiser-yes, Kaufman-yes.

Stoll spoke on OTARMA 2019 More Grant Program. Townships can apply for this grant, to be used on safety gear up to \$500.00 year. The Township needs to get quotes on safety gear that they would like to purchase and submit to OTARMA. Rehm is putting

together a quote for safety gear to submit. Motion to apply for OTARMA More Grant Program. Second Kaufman. Kaufman-yes, Geiser-yes, Calame-yes.

Stoll informed the Trustees that he was notified that Health Insurance will be going up 3%, starting January 2020.

Rehm stated that he has been working on truck two power issues, replacing culverts, getting the snowplows and spreaders ready, sanding and painting of cat loader, and put asphalt on the area that was cut out on Fox Lake Road.

Calame stated that Wayne County is still working on the Road safety study.

Calame stated that he is still visiting with residents on the alley closing.

Geiser stated that the bottom of the compactor has holes in it and the ram is worn out. Baughman needs to find a solution on how to handle cash in accordance with the Ohio Auditor of State, but has not found one after months of discussion. Calame made the statement that at present approximately 20% of Baughman Residents are using the compactor. Kaufman wanted it noted that he is in favor fixing and keeping compactor operating, this helps keep Baughman ditches and community free of trash. Kaufman thought maybe a punch card system could be used at the compactor instead of cash for payment. Calame and Geiser stated that they lean toward no longer operating the trash compactor business for a variety of reasons including equipment investment, operating costs, personnel issues and personal safety issues (bedbugs, this has been ongoing issue with all trash companies). Geiser made motion to hang a sign by compactor notifying residents that the compactor will no longer be in operation. Second Calame. Calame-yes, Kaufman-no, Geiser-yes. Stoll is to put together a list of trash companies available in the area for residents to contact. This list can be handed out at compactor.

Geiser stated that John Smucker from Smucker Energy would be here next week to look at the solar sirens.

Kaufman stated that the salt shed roof has been repaired.

NLVFD Fire report for October 11 EMS, 3 fire= total 14.

Geiser made motion to approve financials. Second Calame. Geiser-yes, Kaufman-yes, Calame-yes.

Residents Comments: The Compactor helps low-income residents of the community and helps keeps community cleaner. Need to look at a duplicate cash register to satisfy auditor's concern of handling cash. Current administration does not do good job communication to resident, and needs to foster a positive environment. Pallotta Ford will change veteran's oil free of charge, presently. What about using old motor oil to help heat the shop.

Geiser Motion to adjourn. Second Calame. motion carried. 9:10PM.

Resolution

2019-10

WHEREAS, Baughman Township, Wayne County is a member of the Ohio Township Association Risk Management Authority (OTARMA), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter "ORC," 2744.081;

WHEREAS, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019; authorizes the use of an, "employee dishonesty and faithful performance of duty policy," instead of individual surety bonds, for trustees, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties; and

WHEREAS, in accordance with ORC 3.061, the township must adopt a policy by resolution to allow the use of an "employee dishonesty and faithful performance of duty" coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.

2. An officer, employee, or appointee shall have the employee dishonesty and faithful performance of duty policy in effect before the individual's term of office or employment and the officer, employee or appointee shall not commence the discharge of duties until coverage is documented.

3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.

4. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.

5. Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the township's OTARMA coverage agreement and affirm that the township's coverage complies with ORC 3.061. Said approval shall be obtained by the Baughman Township, Wayne County.

WHEREAS, Baughman Township, Wayne County's, "employee dishonesty and faithful performance of duty policy" through the OTARMA coverage document complies with ORC 3.061: and

NOW, THEREFORE, BE IT RESOLVED, that on this date 11-7-19, the Baughman Township, Wayne County hereby authorizes the township to purchase and use "employee dishonesty and faithful performance of duty policy" through OTARMA instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

Payment Listing

10/16/2019 to 11/30/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
66-2019	11/07/2019	11/04/2019	EW	IRS Department of Treasury	\$907.54	O
67-2019	11/07/2019	11/04/2019	EW	Treasurer of State of Ohio	\$195.09	O
68-2019	11/07/2019	11/04/2019	EW	School District Income Tax - Ohio Dept of Tax	\$0.64	O
69-2019	11/07/2019	11/04/2019	EW	School District Income Tax - Ohio Dept of Tax	\$17.97	O
70-2019	11/07/2019	11/04/2019	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,213.50	O
7587	10/16/2019	10/16/2019	PR	Troy A Horvath	\$81.57	C
7588	10/16/2019	10/16/2019	PR	Dean L Jackson	\$101.33	C
7589	10/16/2019	10/16/2019	PR	Scot A Manly	\$802.96	C
7590	10/16/2019	10/16/2019	PR	Josh Rehm	\$1,684.95	O
7591	11/07/2019	11/04/2019	PR	Howard W Calame	\$57.28	O
7592	11/07/2019	11/04/2019	PR	Michael C Geiser	\$635.62	O
7593	11/07/2019	11/04/2019	PR	Troy A Horvath	\$82.89	O
7594	11/07/2019	11/04/2019	PR	Dean L Jackson	\$101.33	O
7595	11/07/2019	11/04/2019	PR	Jeffrey M Kaufman	\$491.47	O
7596	11/07/2019	11/04/2019	PR	Scot A Manly	\$115.60	O
7597	11/07/2019	11/04/2019	PR	Josh Rehm	\$1,742.12	O
7598	11/07/2019	11/04/2019	PR	TODD E STOLL	\$1,490.35	O
7599	11/07/2019	11/04/2019	AW	ORLO AUTO PARTS INC	\$81.97	O
7600	11/07/2019	11/04/2019	AW	Kimble Recycling and Disposal	\$1,143.18	O
7601	11/07/2019	11/04/2019	AW	ORRVILLE MUNICIPAL UTILIMES	\$442.48	O
7602	11/07/2019	11/04/2019	AW	Ohio Edison	\$161.45	O
7603	11/07/2019	11/04/2019	AW	City of Orrville	\$800.00	O
7604	11/07/2019	11/04/2019	AW	Shaffer, Johnston, Lichtenwalter, Inc.	\$4,093.40	O
7605	11/07/2019	11/04/2019	AW	Tricor Industrial Inc	\$51.49	O
7606	11/07/2019	11/04/2019	AW	Marlboro Supply	\$2,117.45	O
7607	11/07/2019	11/04/2019	AW	LYKINS	\$472.04	O
7608	11/07/2019	11/04/2019	AW	Stony Point	\$1,005.00	O
7609	11/07/2019	11/04/2019	AW	General Rentall	\$153.70	O
7610	11/07/2019	11/04/2019	AW	E&H Hardware Group, LLC	\$51.95	O
7611	11/07/2019	11/04/2019	AW	Armstrong Utilities	\$90.42	O
7612	11/07/2019	11/04/2019	AW	Commercial & Savings Bank	\$162.20	O
7613	11/07/2019	11/04/2019	AW	Dalton Hardware Inc	\$13.95	O
7614	11/07/2019	11/06/2019	AW	D&R SUPPLY INC	\$3,027.45	O
7615	11/07/2019	11/06/2019	AW	DMS Repair Services	\$150.00	O
7616	11/07/2019	11/06/2019	AW	WAYNE COUNTY COMMISSIONERS	\$3,698.15	O
Total Payments:					\$28,438.49	

Chairman _____

Fiscal Officer _____