

Minutes of Regular Meeting

October 5, 2023 @7PM

Baughman Township Trustees met in regular session October 5, 2023, at the Baughman Township office, 3470 N Mt Eaton Road, Burton City, Ohio at 7:00 PM. All trustees were present. Fiscal Officer Stoll was unable to attend. Chairman Geiser called the meeting to order and led the Pledge of Allegiance. Trustee Kaufman moved to approve October 5, 2023 agenda. Second trustee Graber. Graber-yes, Kaufman-yes, Geiser-yes. Kaufman moved to approve the September 7, 2023, regular meeting minutes. Second Graber. Graber-yes, Geiser-yes, Kaufman-yes. Trustee Geiser moved to pay bills. Second Kaufman. Geiser-yes, Kaufman-yes, Graber-yes, with the exception to pay Buckingham, Doolittle and Burroughs.

The fire report sent from NLFD was not for September. Geiser to have NLFD send current run report. Note-NLFD emailed September run report the next day. Five runs in September.

Visitors/Comments: No visitors or comments.

Road supervisor report: Asphalt repair on Keck Rd where clogged pipe was repaired. Cleaned asphalt drag and stored for winter. Mowed ditches for the final time this year. Washed and swept both mowing tractors. New steer tires on trucks #1 and 2. Cleaned and painted front rims on both trucks. Serviced and greased both trucks. Pressure washed the outside of salt shed walls, ground out all cracks and filled with caulking, sprayed sealer on walls. Got quote for gutters and downspouts on salt shed.

The add-ons for the new plow truck need to be approved and quote signed, then paperwork returned to Henderson. Adam would like to demonstrate a new chip spreader before buying. The new Kenworth is supposed to be outfitted at Henderson the last week of October.

Trustees discussed installing gutters on the salt shed. There is one quote for \$4800 for 5" gutters with 8 downspouts. Adam is getting more quotes. Kaufman moved to approve up to \$5400 to install gutters and downspouts. Adam will have discretion on the best quote and quality of gutters. Second by Graber. Graber-yes, Kaufman-yes, Geiser-yes.

Trustees agreed to put the purchase of a new chip spreader, cost \$8136, on-hold until we demonstrate it. Trustee Graber would like to buy a new plow for the Kenworth since the truck will be new. The spare Wausau plow needs some new parts. Evaluate if it can be used on the new truck before buying a new plow.

Trustee Graber moved to approve the add-ons for the new Kenworth at a cost of \$15,427, second Kaufman. Kaufman-yes, Graber-yes, Geiser-yes.

Signed Kenworth purchase agreement. Fiscal Officer Stoll filled out the supplier application.

Old Business:

Salt Shed-Trustees appreciate the quick work done to clean, caulk, and seal the salt shed before winter. We will wait until spring to clean and coat the inside walls. Adam worked with the supplier to use a less expensive sealer on exterior walls that does not have to be salt resistant.

Personal Time-With the change in vacation schedule, personal days policy needs to be revised. Trustees discussed how many personal days and when they should be given. It was decided that three personal days will be given each calendar year. Days not used within that year will not carry over. New, full-time employees will receive three personal days at hire (effective during probation period) Motion Graber, second, Kaufman. Graber-yes, Kaufman-yes, Geiser-yes.

EWFD-Trustee Geiser met with Dalton Mayor Dennis Finley. Dalton Village will start operation of their new fire department January 1. Dalton brought maps of five proposed service areas, within Baughman Township, to the meeting. One of the proposed areas will be given to fire chiefs for their input. Graber asked if Baughman will entertain the same with Marshallville. Geiser responded, if they are viable, yes. Graber commented that if the Dalton levy does not pass and not sure what equipment Dalton Fire gets, these will determine how effective they will be January 1.

Sirens-Trustee Geiser spoke with B & C Communications about the ongoing tornado siren upgrades. They have completed some of the sirens but did not say how many. They are having trouble accessing some sirens. Work will continue in following weeks. Geiser will contact EMA when all work is finished to verify all sirens are communicating with dispatch.

New business:

Probation Period-Road supervisor, Adam Moomaw's probation period ends October 17th. Current wage is \$26.75/hr. Kaufman commented he is impressed with his knowledge base and likes his demeanor. He's worth every penny. Graber commented that this is the best team we've had in a long time, they've done great. The mowing is getting compliments. Trustees discussed a raise coming out of probation and combining that raise with the one that comes in January. Baughman needs to be competitive with other townships. Graber moved to increase the road supervisor's wage to \$28.75/hr. Second, Kaufman. Graber-yes, Kaufman-yes, Geiser-yes.

Motion by Kaufman to approve financial statements. Second, Graber. Graber-yes, Kaufman-yes, Geiser-yes. Graber commented that bills need to be available anytime for him to review, even late at night when he can't sleep. He continued, that a previous administration used to stay in-session to review bills and sign checks so the board could ask questions.

Motion by Kaufman to adjourn 8:26PM. Second Graber. Graber-yes, Kaufman-yes, Geiser-yes.

Payment Listing

October 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
53-2023	10/05/2023	10/04/2023	EW	IRS Department of Treasury	\$1,165.28	○
54-2023	10/05/2023	10/04/2023	EW	School District Income Tax - Ohio Dept of Tax	\$37.08	○
55-2023	10/05/2023	10/04/2023	EW	Treasurer of State of Ohio	\$275.17	○
56-2023	10/05/2023	10/04/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,687.10	○
8789	10/05/2023	10/04/2023	PR	Michael C Geiser	\$226.67	○
8790	10/05/2023	10/04/2023	PR	Robert E Graber	\$0.00	○
8791	10/05/2023	10/04/2023	PR	Jeffery A Hartzler	\$1,206.02	○
8792	10/05/2023	10/04/2023	PR	Jeffrey M Kaufman	\$476.73	○
8793	10/05/2023	10/04/2023	PR	Adam T Moomaw	\$1,949.96	○
8794	10/05/2023	10/04/2023	PR	TODD E STOLL	\$1,712.92	○
8795	10/05/2023	10/04/2023	A/W	ORRVILLE MUNICIPAL UTILITIES	\$357.29	○
8796	10/05/2023	10/04/2023	A/W	Tricor Industrial Inc	\$263.79	○
8797	10/05/2023	10/04/2023	A/W	Buckingham, Doolittle & Burroughs LLC	\$4,149.50	○
8798	10/05/2023	10/04/2023	A/W	City of Orrville	\$13,000.00	○
8799	10/05/2023	10/04/2023	A/W	Commercial & Savings Bank	\$114.90	○
8800	10/05/2023	10/04/2023	A/W	ORLO AUTO PARTS INC	\$310.26	○
8801	10/05/2023	10/04/2023	A/W	World Fuel Services Inc	\$925.32	○
8802	10/05/2023	10/04/2023	A/W	WAYNE COUNTY COMMISSIONERS	\$5,945.73	○
8803	10/05/2023	10/04/2023	A/W	General Rentall	\$93.50	○
8804	10/05/2023	10/05/2023	A/W	Dalton Hardware Inc	\$11.96	○
Total Payments:					\$34,909.18	

Chairman_____

Fiscal Officer_____