

Minutes of Regular Meeting

December 8, 2022 @7PM

Baughman Township Trustees met in regular session December 8, 2022 at the Baughman Township office, 3470 N Mt Eaton Road, Burton City, Ohio at 7:00 PM. All members were present. Chairman Kaufman called the meeting to order and led the Pledge of Allegiance. Geiser made motion to approve December 8,2022 agenda. Second Kaufman. Graber-yes, Kaufman-yes, Geiser-yes. Geiser made motion to approve the November 10, 2022 regular meeting minutes. Second Kaufman. Graber-No, Geiser-yes Kaufman-yes. Kaufman made motion to approve November 16, 2022 special meeting minutes, Second Graber. Geiser-yes, Kaufman-yes, Graber-yes. Geiser made motion to pay bills. Second Graber. Geiser-yes, Kaufman-yes, Graber-yes.

Resident stated cemetery on Church Rd, some of Tombstones need work. Would like the Trustees look in to this matter. Rehm is doing a good job mowing the cemetery. Resident asked if Baughman got new estimate for the trees to be taken down at their residence. Rehm stated he had not but would be taking the trees down that they discussed. Resident stated that Trustees did not read the bids out loud at meeting for sale of real property. Also, should have not discussed a minimum bid amount in executive session. Resident stated that the minutes do not reflect what was stated in meeting, have recordings and is going to talk to the prosecutor about with this.

Minutes of Records Commission Meeting December 8, 2022

Baughman Township Records Commission met on December 8, 2022 at Baughman Township office 3470 N. Mt Eaton Rd Burton City OH at 7PM. Kaufman made motion to accept the Records Retention Schedule (Note. No changes this year) Second Stoll. Motion Carried. Kaufman motion to adjourn. Second Stoll. Motion Carried.

Chairman _____

Fiscal Officer _____

Kaufman made motion to have special meeting at 7:00 PM Thursday, December 29, 2022 at the Township office, 3470 N Mt Eaton Rd, Burton City, OH for yearend check signing, reorganization, and appropriations. Second Graber. Kaufman-yes, Geiser-yes Graber-yes.

Kaufman made motion to approve 2023 meeting dates: January 5, 2023, February 9, 2023, March 9, 2023, April 6, 2023, May 4, 2023, June 8, 2023, July 6, 2023, August 10, 2023, September 7, 2023, October 5, 2023, November 9, 2023, December 7, 2023. Second Graber. Graber-yes, Geiser-yes, Kaufman-yes.

Kaufman made motion to put Armstrong internet bill on credit card. (Note: second time in two years that check has got lost in mail.) Second Geiser. Kaufman-yes, Graber-yes, Geiser-yes.

Equipment update: Truck one new rim and tire. Put new mud flap on truck. Turn signal out, it has been replaced. Truck one would not start, took to DMS to work on. Changed security lights on the garage. Salt shed security light needs fixed, Rehm getting estimates. Sportsman Club would like Baughman plow snow up to dry hydrant. Kaufman stated he was ok with this.

Kaufman stated had two individuals apply for the part time road tech job. Kaufman said both individuals are qualified and would like to set up special meeting to interview them. Graber informed Trustees that Canaan and Milton Townships have shared part timer program. Canaan hired individual full time. When Milton utilizes the individual Canaan charges so much an hour for his service. This rate includes salary and all benefits. If either township uses equipment or raw materials from the other, there is a charged assessed. Both Canaan and Milton say the system is working very well for them.

Legal: Geiser stated nothing to report. Graber ask if Geiser has talked to legal. Geiser stated he had not talked to them. Kaufman made motion to approve additional \$4300.00 dollars to pay legal fees. Second Geiser. Geiser-yes, Kaufman-yes, Graber-No.

Geiser stated that he reviewed the Road Maintenance Mutual Aid Agreement with Chippewa. The only change was the Title. It was called shared agreement. Graber made motion for Baughman to enter into the Road Maintenance Mutual Aid Agreement. Second Kaufman. Geiser-yes. Kaufman-yes, Graber-yes.

Graber stated, resident in Burton City had inquired about getting a street light for kids getting on the bus. Orrville is willing to mount a LED light on their pole. Someone would need to pay the electric cost of \$4.85 per month. If Baughman agreed to pay, this could be added on to the shop electric bill. Trustees felt that Baughman should pay for the electricity. Kaufman made motion to have Orrville mount a LED light on their pole in Burton City and Baughman would pay for the electricity and maintenance of \$4.85 per month. Second Graber. Kaufman-yes, Graber-yes, Geiser-yes.

Graber stated, in order for him to ask legal about Baughman Executive Session in July. Baughman needs pass resolution giving him permission to place question on matrix. Kaufman and Geiser stated that they are not aware of needing resolution, just point of contact. Kaufman made motion to make Graber POC for legal on July Executive Session. Second Geiser. Geiser-yes, Graber-yes, Kaufman-yes.

Fuel Tanks: The Relocation of Baughman's fuel tanks has come under the State Fire Marshall. Baughman received two bids to upgrade the fuel tanks. Santmyer Energy \$9555.51. Lykins Energy \$7373.17. Graber stated that Santmyer would put in a double wall tank for Baughman at no cost. But this would lock Baughman into doing business with Santmyer. Tank would be removed if Baughman decided to do business with someone else. Graber asked if could use ARP funds for project. Trustees discussed the need for ARP funds to purchase a new snowplow truck. Geiser made motion to appoint Graber POC, to check with legal, on if ARP funds can be used for tanks. Second Kaufman. Geiser-yes, Kaufman-yes, Graber-yes.

Kaufman made motion to approve Resolution 2022-13 the hiring of a Fire Prevention Safety Specialist for 2023. Graber asked for Quarterly reports added to resolution, Trustees agreed. Second Geiser. Geiser-yes, Graber-yes, Kaufman-yes.

Trustees tabled reviewing the Employee Manual till Dec 29, 2022 special meeting.

Mr. Johnston, from NLFD, stated Baughman will start to see different faces attending Baughman meeting in his place. Two new staff going to medic school. New fire truck arriving Dec 29. Hope to have in service by spring. NLFD reached out to insurance companies on ISO ratings, have not heard back yet. NLFD is a ISO rating 4, this should carry over to fire insurance rates. ISO does not look at mileage. They just look at fire stations. NLFD stated no one should have a rating of 10 and if your insurance rates are increasing due to ISO rating, call your insurance company and question them on why. Could be a clerical error. Graber asked if NLFD could add to their list of insurance companies Allstate and Erie insurance. Resident stated that Allstate does not recognize ISO ratings and does not recognize dry hydrants. NLFD will look into insurance companies that do recognize dry hydrants.

Geiser made motion to approve financials. Second Kaufman. Graber-yes, with exception of Buckingham Doolittle & Burroughs. Kaufman-yes, Geiser-yes.

Kaufman Motion to adjourn. Second Geiser. Motion Carried. 8:27PM

RESOLUTION # 2022-13

Fire Prevention and Safety Specialist

Mr. Jeff Kaufman moved for the adoption of the following resolution.
Second Mr. Mike Geiser.

Be it resolved, by the Board of Trustees of Baughman Township, Wayne County; Ohio, that:

WHEREAS, Ohio revised Code now requires Townships in the State to have a "Fire Prevention and Safety Specialist" (Ref. O.R.C. 505.38(b) and

WHEREAS Mr. Chad Mutersbaugh has current Certification in those fields, and

WHEREAS, Mr. Chad Mutersbaugh desires to contract with Baughman Township to provide those services for 1 (one) year commencing January 1st, 2023 thru December 31st, 2023 and,

WHEREAS, The agreed upon price for those services is to be \$3000.00 annually,

THEREFORE, The Board of Trustees agrees to contract with and appoint Mr. Chad Mutersbaugh for the services of Fire Prevention and Safety Officer in the unincorporated parts of Baughman Township for the period of 1-January-2023 through 31-December-2023 with payments to be made quarterly near March 31st, June 30th, September 30th, and December 31st.

WHEREAS, the Board of Baughman Township met in a regular session on December 8, 2022 at 7:00pm in an open meeting pursuant to notice duly given in accordance with the provisions of Ohio Open Meetings Act.

THEREFORE, be it resolved this 8th day of December 2022, the Board of Baughman Township has duly moved and seconded.

Note: Trustee want Quarterly Reports.

DULY PASSED BY ROLL CALL VOTE ON DECEMBER 8TH, 2022.

Mike Geiser, Trustee



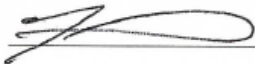
Jeff Kaufman, Trustee



Bob Graber



Todd Stoll, Fiscal Officer



Payment Listing

11/16/2022 to 12/9/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
62-2022	12/08/2022	12/02/2022	EW	IRS Department of Treasury	\$521.00	O
63-2022	12/08/2022	12/02/2022	EW	School District Income Tax - Ohio Dept of Tax	\$16.43	O
64-2022	12/08/2022	12/02/2022	EW	Treasurer of State of Ohio	\$164.82	O
65-2022	12/08/2022	12/02/2022	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$1,732.98	O
8561	11/22/2022	11/22/2022	PR	Josh Rehm	\$1,799.72	C
8562	12/08/2022	12/02/2022	PR	Michael C Geiser	\$221.56	O
8563	12/08/2022	12/02/2022	PR	Robert E Graber	\$59.21	O
8564	12/08/2022	12/02/2022	PR	Jeffrey M Kaufman	\$351.80	O
8565	12/08/2022	12/02/2022	PR	Josh Rehm	\$1,798.83	O
8566	12/08/2022	12/02/2022	PR	TODD E STOLL	\$1,683.87	O
8567	12/08/2022	12/02/2022	AW	Good's Oil Undercoating	\$255.00	O
8568	12/08/2022	12/02/2022	AW	Don Smith Auto Parts	\$20.98	O
8569	12/08/2022	12/02/2022	AW	ORRVILLE MUNICIPAL UTILITIES	\$308.62	O
8570	12/08/2022	12/02/2022	AW	Chad Mutersbaugh	\$750.00	O
8571	12/08/2022	12/02/2022	AW	Commercial & Savings Bank	\$632.70	O
8572	12/08/2022	12/02/2022	AW	AloNovus Corp	\$72.00	O
8573	12/08/2022	12/02/2022	AW	Batteryman	\$290.00	O
8574	12/08/2022	12/02/2022	AW	Armstrong Utilities	\$84.90	O
8575	12/08/2022	12/02/2022	AW	WAYNE COUNTY COMMISSIONERS	\$4,927.57	O
8576	12/08/2022	12/02/2022	AW	Ohio Bureau of Workers Compensation	\$1,489.00	O
8577	12/08/2022	12/02/2022	AW	ORLO AUTO PARTS INC	\$57.47	O
8578	12/08/2022	12/02/2022	AW	WOLFF BROS SUPPLY INC	\$177.23	V
8578	12/08/2022	12/02/2022	AW	WOLFF BROS SUPPLY INC	-\$177.23	V
8579	12/08/2022	12/02/2022	AW	AUDITOR OF STATE	\$762.00	O
8580	12/08/2022	12/02/2022	AW	WOLFF BROS SUPPLY INC	\$173.55	O
8581	12/08/2022	12/03/2022	AW	Dalton Hardware Inc	\$36.58	O
8582	12/08/2022	12/08/2022	AW	Aultworks	\$53.00	O
8583	12/08/2022	12/08/2022	AW	Dalton Gazette, Llc.	\$60.00	O
8584	12/08/2022	12/08/2022	AW	Buckingham, Doolittle & Burroughs LLC	\$4,283.39	O
Total Payments:					\$22,606.98	

Chairman _____

Fiscal Officer _____