

Minutes of Special Meeting

December 26, 2023 9 AM

Baughman Township met in special session December 26, 2023 at 9 AM at the Baughman Township Office, 3470 Mt Eaton Rd Burton City, OH. The purpose of the meeting was yearend check signing, reorganization, and appropriations. All members were present. Chairman Mike Geiser called the meeting to order and led the Pledge of Allegiance.

Fiscal Officer Baer presented P.O.s for the pending truck, additions and snow plow purchases that have not yet been completed. Chairman Mike Geiser asked why P.O.s were needed and questioned the amounts. Fiscal Officer Baer said the original encumbrances from April were done with B.C.s that can't be carried forward. Baer offered to change the amounts. After further discussion it was moved by Graber, seconded by Kaufman to approve PO #17-18 to replace expiring super blanket certificates. Geiser-abstain, Graber-yes, Kaufman-yes.

Graber recommended continuing with the Option 2 Wayne County Health Insurance high deductible plan for cost savings. He said many townships use the more expensive Option 1 but the Township can save money with the Hi-D plan and no reimbursement. Kaufman agreed. Motion Kaufman, second Graber to continue with Wayne County High deductible HSA and dental plan for full time employees and elected officials, with Township paying 100% of the premiums. Geiser-yes, Kaufman-yes, Graber-yes.

Graber made motion to reimburse mileage for officials travel outside the county at a rate of 67 cents per mile for 2024. Second Kaufman. Geiser-yes, Graber-yes, Kaufman-yes.

Trustees discussed pay method for Trustees for 2024. Graber noted that per diem is burdensome to keep track-he prefers salary method. There is no standard for what counts as a day in per diem. Trustees could calculate an average number of days and be paid that on a salary basis. Most government is salaried, including the recent contract with the fire prevention officer. Kaufman said that per diem is more fair to the township because it is pay for what you have done. It is cost-saving, more transparent, and it has gone well for 6 years. It's a burden but just write it down. Geiser said the fire prevention officer was a contract. Graber suggested that per diem sheets must be kept indefinitely and make more paperwork but he is willing to go ahead with what others decide. Kaufman said per diem is better because if you spend a month driving the plow truck salary wouldn't cover it. Graber suggested using an average. Geiser said work is variable so per diem is better. Kaufman made motion for Trustees to be paid on a Per Diem basis for 2024. Monthly reports, in writing of the date and service rendered must be submitted to the Fiscal Officer at the month's end. Second Geiser. Geiser-yes, Kaufman-yes, Graber-abstain.

Geiser made motion to continue with Comp Management Health Systems Sedgwick. Workers comp group plan for 2024. Second Graber. Geiser-yes, Kaufman-yes, Graber-yes.

Graber made motion for Baughman Township to continue investments with Charles Schwab Investments and banking with The Commercial and Savings Bank (CSB). Second Kaufman. Geiser-yes, Kaufman-yes, Graber-yes. Graber commented that at some point in time we should review and look at having a local preference. Kaufman said Schwab has been higher than local banks.

Kaufman made motion to pay bills. Second Graber. Geiser-yes, Kaufman-yes, Graber-yes.

The Fiscal Officer said that temporary appropriations will not be needed this year because the January meeting is timely to adopt permanent appropriations.

Motion Kaufman, second Graber, to approve December 7 meeting minutes. Geiser-yes, Kaufman-yes, Graber-yes.

There was discussion about meeting dates for 2024. Fiscal Officer said, for consistency, she would prefer sticking to a regular meeting night without changes when possible. Graber understands about late reports but changing the meeting makes for a later payroll. Geiser suggested coming in at a different time to sign paychecks or use ACH to save paper, do away with old-school signing paychecks. Motion Graber, second Kaufman, to set regular meeting dates for 2024 for first Thursday of each month at 7 PM at the Township Office, 3470 N Mt. Eaton Road, Burton City. One exception, the July 2024 meeting will be Wednesday July 3 due to the holiday. Geiser-abstain, Kaufman-yes, Graber-yes.

Thanks were extended to Mike Geiser and Todd Stoll for serving Baughman Township.

Condolences were expressed to the family of Ed Stoll.

Geiser made motion to adjourn, second Kaufman. Motion carried.

PUBLIC

Chairman_____

Fiscal Officer_____