

## Minutes of Special Meeting

December 29, 2022 7 PM

Baughman Township met in special session December 29, 2022 7 PM at Baughman Township Office, 3470 Mt Eaton Rd Burton City, OH. The purpose of the meeting was to perform for yearend check signing reorganization, and appropriations, Employee Handbook. Jeff Kaufman and Bob Graber were present. Mike Geiser was unable to attend. Chairman Kaufman called the meeting to order and led the Pledge of Allegiance.

Stoll presented the Trustees with the 2023 temporary Appropriations numbers. After reviewing, Graber made a motion to adopt the following resolution for 2023:

*Be it resolved by the Board of Trustees of Baughman Township that to provide for the current expenses and other expenses of said Board of Trustees during the fiscal year ending December 31, 2023, the following funds be, and the same are, hereby set aside and temporary appropriated for the several purposes for which expenditures are to be made for and during said fiscal year as follows:*

<i>General Fund</i>	<i>\$420,316.00</i>
<i>Motor Vehicle Fund</i>	<i>\$10,000.00</i>
<i>Gasoline Fund</i>	<i>\$115,000.00</i>
<i>Road and Bridge Fund</i>	<i>\$134,000.00</i>
<i>Permissive Motor Vehicle Fund</i>	<i>\$10,000.00</i>
<i>American Rescue Plan</i>	<i>\$ 0</i>

**Total** **\$689,316.00**

The resolution was seconded by Kaufman. Kaufman-yes, Graber-yes.

Stoll presented the Trustees with the P.O.'s and Super BC's for their review. Kaufman made motion to approve P.O. 1-2023 to 11-2023 and Super BC's 1-2023 to 17- 18-2023. Second Graber. Graber-yes, Kaufman-yes. Note, Graber stated did not want to sign SBC 16. This is for legal. Two trustee signatures are needed. This will be done at a later meeting.

Kaufman made motion to move Josh Rehm Road Supervisor hourly rate to \$25.45 for 2023. Second Graber. Graber-yes, Kaufman-yes. Current Wage is \$24.65 hour.

Graber made motion to continue Heath Insurance with Wayne County High deductible HSA and dental plan for full time employees and elected officials, with Township paying 100% of the premiums. Second Kaufman. Kaufman-yes, Graber-yes. Graber made mention that Baughman's health insurance plan is the high deductible. The low deducible plan is much higher cost than the plan Baughman is using.

Trustees reviewed Employee Manual for 2023. Graber made motion to remove the wording, Employees may accrue a maximum of two hundred and forty (240) hours of compensatory time, in section 7.3. Second Kaufman. Graber-yes, Kaufman-yes. Graber made motion to approve Employee handbook for 2023. Second Kaufman. Graber-yes. Kaufman-yes.

Graber made motion to reimburse mileage for officials travel outside the county at a rate of 62.5 cents per mile for 2023. Second Kaufman. Graber-yes, Kaufman-yes.

Kaufman made motion for Trustees to be paid on a Per Diem basis for 2023. Monthly reports, in writing of the date and service rendered must be submitted to the Fiscal Officer at the months end. Second Graber. Graber-yes, Kaufman-yes. Graber started that Section ORC 504.25, Trustees could set a salary instead of doing a peridium each month. Graber stated that filling out per diem each month is a nuisance.

Graber made motion to continue with Comp Management Health Systems Sedgwick. Workers comp group plan for 2023. Second Kaufman. Graber-yes, Kaufman-yes.

Kaufman made motion to provide Road Supervisor with a cell phone 2023. Second Graber. Graber-yes, Kaufman-yes.

Kaufman made motion for Baughman Township to continue investments with Charles Schwab Investments and Banking with The Commercial and Savings Bank (CSB) for 2023. Second Graber. Kaufman-yes, Graber-yes.

Kaufman made motion to pay bills. Second Graber. Kaufman-yes, Graber-yes.

Kaufman made motion to adjourn, Second Graber. Motion carries. 7:29 PM.

**Payment Listing**  
December 2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
68-2022	12/29/2022	12/26/2022	EW	IRS Department of Treasury	\$984.83	O
69-2022	12/29/2022	12/26/2022	EW	School District Income Tax - Ohio Dept of Tax	\$29.35	O
70-2022	12/29/2022	12/26/2022	EW	Treasurer of State of Ohio	\$303.84	O
71-2022	12/29/2022	12/26/2022	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,085.41	O
8585	12/16/2022	12/16/2022	PR	Josh Rehm	\$1,589.94	O
8586	12/29/2022	12/26/2022	PR	Michael C Geiser	\$163.18	O
8587	12/29/2022	12/26/2022	PR	Robert E Graber	\$177.18	O
8588	12/29/2022	12/26/2022	PR	Jeffrey M Kaufman	\$817.35	O
8589	12/29/2022	12/26/2022	PR	Josh Rehm	\$2,641.32	O
8590	12/29/2022	12/26/2022	PR	TODD E STOLL	\$1,683.87	O
8591	12/29/2022	12/26/2022	AW	WINKLER TIRE	\$121.00	O
8592	12/29/2022	12/26/2022	AW	Great Lakes Best One Tire	\$352.75	O
8593	12/29/2022	12/26/2022	AW	City of Orrville	\$220.32	O
8594	12/29/2022	12/26/2022	AW	Trail Plumbing	\$151.75	O
8595	12/29/2022	12/26/2022	AW	Artistic Stone & Precast	\$363.60	O
8596	12/29/2022	12/28/2022	AW	Don Smith Auto Parts	\$51.98	O
8597	12/29/2022	12/28/2022	AW	ORRVILLE MUNICIPAL UTILITIES	\$378.53	O
8598	12/29/2022	12/28/2022	AW	Dalton Hardware Inc	\$155.92	O
8599	12/29/2022	12/28/2022	AW	N. R. H. ELECTRIC , INC.	\$22.27	O
8600	12/29/2022	12/28/2022	AW	Commercial & Savings Bank	\$100.27	O
8601	12/29/2022	12/29/2022	AW	Kidron Tree Service LLC	\$600.00	O
Total Payments:					\$12,994.66	

Chairman \_\_\_\_\_

Fiscal Officer \_\_\_\_\_