

## Minutes of Special Meeting

December 30, 2021 7 PM

Baughman Township met in special session December 30, 2021 7 PM at Baughman Township Office, 3470 Mt Eaton Rd Burton City, OH. The purpose of the meeting was to perform for yearend check signing reorganization, and appropriations, Employee Handbook and grindings. Mike Geiser, Jeff Kaufman and Howard Calame were present. Chairman Calame called the meeting to order and led the Pledge of Allegiance.

Stoll presented the Trustees with the 2022 temporary Appropriations numbers. After reviewing, Calame made a motion to adopt the following resolution for 2022:

*Be it resolved by the Board of Trustees of Baughman Township that to provide for the current expenses and other expenses of said Board of Trustees during the fiscal year ending December 31, 2022, the following funds be, and the same are, hereby set aside and temporary appropriated for the several purposes for which expenditures are to be made for and during said fiscal year as follows:*

|                                      |                            |
|--------------------------------------|----------------------------|
| <i>General Fund</i>                  | <i>\$380,406.00</i>        |
| <i>Motor Vehicle Fund</i>            | <i>\$10,000.00</i>         |
| <i>Gasoline Fund</i>                 | <i>\$115,000.00</i>        |
| <i>Road and Bridge Fund</i>          | <i>\$134,000.00</i>        |
| <i>Permissive Motor Vehicle Fund</i> | <i>\$10,000.00</i>         |
| <b><i>Total</i></b>                  | <b><i>\$649,406.00</i></b> |

The resolution was seconded by Kaufman. Geiser yes, Kaufman-yes, Calame yes.

Stoll presented the Trustees with the P.O.'s and Super BC's for their review. Geiser made motion to approve P.O. 1-2022 to 12-2022, BC and Super BC's 1-2022 to 17-2022. Second Calame. Geiser-yes, Calame-yes, Kaufman-yes.

Calame made motion to rehire Josh Rehm as Road Supervisor at a rate of \$23.90 per hour according to Employee Manual. Second Kaufman. Calame-yes, Geiser-yes, Kaufman-yes.

Geiser made motion to rehire part time road tech, Jim Infield at a rate of \$20.00 per hour according to Employee Manual. Second Calame. Kaufman-yes, Geiser-yes, Calame-yes.

Calame made motion to continue Heath Insurance with Wayne County High deductible HSA and dental plan for full time employees and elected officials, with Township paying 100% of the premiums. Second Kaufman. Kaufman-yes, Geiser-yes, Calame-yes.

Kaufman made motion to reimburse mileage for officials travel outside the county at a rate of 58.5 cents per mile for 2022. Second Geiser. Calame-yes, Geiser-yes, Kaufman-yes.

Calame made motion for Trustees to be paid on a Per Diem basis for 2022. Monthly reports, in writing of the date and service rendered must be submitted to the Fiscal Officer at the months end. Second Geiser. Geiser-yes, Kaufman-yes, Calame-yes.

Calame made motion to continue with Comp Management Health Systems Sedgwick Workers comp group plan for 2022. Second Kaufman. Geiser-yes, Kaufman-yes, Calame-yes.

Geiser made motion to provide the garage with internet service and Road Supervisor with a cell phone 2022. Second Kaufman. Geiser-yes, Calame-yes, Kaufman-yes.

Kaufman made motion for Baughman Township to continue investments with Charles Schwab Investments and Banking with The Commercial and Savings Bank (CSB) for 2022. Second Geiser. Kaufman-yes, Geiser-yes, Calame-yes.

Trustees reviewed 2022 Employee. Calame made motion to add Juneteenth to Holiday Schedule. Second Kaufman. Geiser-yes, Calame-yes, Kaufman-yes. Geiser made motion to add to manual, funeral leave does not count toward overtime. Second Calame. Kaufman-yes, Calame-yes, Geiser-yes. Geiser made motion to approve 2022 Employee Manual. Second Kaufman. Kaufman-yes, Geiser-yes, Calame-yes.

Trustees discussed sale of road grindings. Geiser made motion to move price to \$45.00 dollars per loader scoop, approximately three tons per bucket scoop. Payment for grindings must be made before loading grindings. Second Kaufman. Geiser-yes, Kaufman-yes, Calame-yes.

Calame made motion to pay bills. Second Kaufman. Kaufman-yes, Geiser-yes, Calame –yes.

Kaufman made motion to adjourn, Second Calame. Motion carries. 7:51 PM.

**Payment Listing**

December 2021

| Payment Advice # | Post Date  | Transaction Date | Type | Vendor / Payee                                | Amount      | Status |
|------------------|------------|------------------|------|---|-------------|--------|
| 69-2021          | 12/30/2021 | 12/27/2021       | EW   | IRS Department of Treasury                    | \$1,350.57  | O      |
| 70-2021          | 12/30/2021 | 12/27/2021       | EW   | School District Income Tax - Ohio Dept of Tax | \$26.98     | O      |
| 71-2021          | 12/30/2021 | 12/27/2021       | EW   | Treasurer of State of Ohio                    | \$339.29    | O      |
| 72-2021          | 12/30/2021 | 12/27/2021       | EW   | PUBLIC EMPLOYEES RETIREMENT SYSTE             | \$2,279.90  | O      |
| 8318             | 12/13/2021 | 12/13/2021       | AW   | City of Orville                               | \$9,440.16  | O      |
| 8319             | 12/16/2021 | 12/16/2021       | PR   | James J Infield                               | \$818.53    | O      |
| 8320             | 12/16/2021 | 12/16/2021       | PR   | Josh Rehm                                     | \$1,831.93  | O      |
| 8321             | 12/30/2021 | 12/27/2021       | PR   | Howard W Calame                               | \$390.27    | O      |
| 8322             | 12/30/2021 | 12/27/2021       | PR   | Michael C Geiser                              | \$211.60    | O      |
| 8323             | 12/30/2021 | 12/27/2021       | PR   | James J Infield                               | \$969.36    | O      |
| 8324             | 12/30/2021 | 12/27/2021       | PR   | Jeffrey M Kaufman                             | \$382.91    | O      |
| 8325             | 12/30/2021 | 12/27/2021       | PR   | Josh Rehm                                     | \$1,918.35  | O      |
| 8326             | 12/30/2021 | 12/27/2021       | PR   | TODD E STOLL                                  | \$1,627.23  | O      |
| 8327             | 12/30/2021 | 12/27/2021       | AW   | Rupp Construction Inc                         | \$15.18     | O      |
| 8328             | 12/30/2021 | 12/27/2021       | AW   | ORLO AUTO PARTS INC                           | \$15.98     | O      |
| 8329             | 12/30/2021 | 12/27/2021       | AW   | Stony Point                                   | \$349.17    | O      |
| 8330             | 12/30/2021 | 12/27/2021       | AW   | ORRVILLE MUNICIPAL UTILITIES                  | \$476.37    | O      |
| 8331             | 12/30/2021 | 12/27/2021       | AW   | Ohio Edison                                   | \$235.72    | O      |
| 8332             | 12/30/2021 | 12/27/2021       | AW   | Ohio CAT                                      | \$723.46    | O      |
| 8333             | 12/30/2021 | 12/27/2021       | AW   | Armstrong Utilities                           | \$79.90     | O      |
| 8334             | 12/30/2021 | 12/29/2021       | AW   | Commercial & Savings Bank                     | \$98.14     | O      |
| Total Payments:  |            |                  |      |   | \$23,581.00 |        |

Chairman \_\_\_\_\_

Fiscal Officer \_\_\_\_\_