

Minutes of Special Meeting

October 9, 2019 7 PM

Baughman Township met in a special session October 9, 2019 @ 7 PM at the Baughman Township Office, located at 3470 Mt Eaton Rd Burton City, OH. The meeting was to review recommendation from OTARMA, Baughman Township Insurance provider. Chairman Geiser called the meeting to order and led the Pledge of Allegiance.

OTARMA made three policy recommendations for the Trustees to review. 1- Document monthly inspections of Township roads and signs. 2- Adopt a written driving policy with a driving record acceptability standard. 3- Obtain motor vehicle records annually.

Kaufman made motion to adopt monthly inspections of Township roads and signs. Second Calame. Calame-yes, Geiser-yes, Kaufman-yes. Rehm will be responsible for filling out monthly inspection form.

Geiser made motion based on Legal review, to adopt a written driving policy with driving record acceptability standard. Second Kaufman. Geiser-yes, Kaufman-yes, Calame-yes. Note: This policy is to establish whether or not an employee or elected official may be initially considered a driver for the Township or approve continued driving privileges. Geiser stated once legal has approved policy, will need to added to Employee manual

Calame made motion to make Stoll point of contact for legal, to review written driving policy and acceptability standard from OTARMA. Second Geiser. Calame-yes, Geiser-yes, Kaufman-yes.

Geiser made motion to adjourn. Second Kaufman. Motion carried. 8:41PM.

Chairman_____

Fiscal Officer_____