

Minutes of regular Meeting

March 1, 2018

Baughman Township Trustees met in regular session March 1, 2018 at Baughman Township Office, 3470 N Mt Eaton Rd, Burton City, Ohio, at 7:00 PM. All members were present. This meeting was called to order by Chairman Mike Geiser who led the Pledge of Allegiance. Motion by Calame, Second Kaufman to approve the minutes. Carried. Motion to pay bills Kaufman, second Calame, Geiser-yes, Calame-yes Kaufman-yes.

Richard Studenic from Wichert Insurance reviewed the Baughman Township insurance policy with the group. Rich discussed auto liability, public officials' liability, crime liability, general liability and the Umbrella liability. The price for the policy was \$10,747.00 for 2018. The rental home is covered in this policy as well. The policy renews at midnight on 3-13-18. Kaufman made a motion to renew the policy, second Geiser, Calame-yes, Geiser-yes, Kaufman-yes.

Stoll presented the Trustees with the Financial Reports. After reviewing them, Calame made motion to approve the reports, second Kaufman, Geiser-yes, Kaufman-yes, Calame-yes.

Stoll stated at the last meeting Calame had ask him to look into adding a clause about sexual harassment to the Baughman Township Voluntary Wavier Form. The group like added clause. Stoll explained that the document is being vetted thru legal.

Stoll updated on what he had found out about need for Cyber Risk Insurance. Stoll stated that he had talked with UAN about this. UAN informed him that various malware programs protect the system and that the UAN system itself is encrypted. The Trustees felt at the present time there is no need for this type insurance.

The Trustees had asked Stoll to look into a Baughman Township credit card. Stoll discussed with the group that he talked to CSB Banking and Farmers Trust about their cards. Both cards were very similar in that they did not offer cash back, similar interest rates, cash advance (which Baughman would block this feature) and the need for a card to be in the name of each user. Stoll also stated that he had spoken to Darlene at Chippewa Township on their credit card program. Darlene stated that each time a credit card was to be used that the person using it had to sign and date when he received the card, what card is being used for and date when the card was returned. When not in use, the credit card would be locked up in the Fiscal Officers desk. Geiser made motion to get Baughman credit cards from CSB Bank and have a limit of \$10,000 dollars. This would put a limit of \$2000.00 dollars on each of the credit cards. Five being needed, 3- Trustees, 1- Fiscal Officer and 1-Road superintendent. Second Calame Calame-yes, Kaufman-yes, Geiser-yes.

Stoll reminded the group that the Township had received a Signage Installation Grant. These signs need to be in place by August 2018.

Kaufman informed the group that the old salt shed and surrounding area needs to be cleaned. The new augers for the trucks are installed. They are also using parts from one plow to set up another as a spare ready to go if needed. The remaining cinders have been mixed with the salt, and are ready for use.

Geiser informed the group that we cannot take old TVs' in the compactor or the metal recycling bin. Geiser ask Stoll to call TSW and see if they know where you can dispose of old TV's and computer screens, report back next meeting. Geiser also explained that Baughman recycling could not take old motor oil. The group agreed to put a list of companies that do use old motor to heat with on the door by the compactor. Audience member brought up that the oil has to be unmixed oil to burn, in other words, you cannot mix motor oil and gear case oil together.

Geiser discussed the need for some tools in the shop. Need for a welding helmet, grinder and a torch mask. The group discussed about picking these items up at Harbor Freight.

Kaufman discussed the repairs that are needed to the rental homes septic system. The aerator needs replaced, sub filter needs cleaned and holding tank needs pumped. Kaufman stated that the cost would be around \$2400.00. Kaufman made a motion to proceed with the work, second Calame, Calme-yes, Kaufman-yes, Geiser-yes.

Kaufman informed the group that the tree leaning toward Lover Lane road has been cut down and cleaned up. The wood was given to a resident to burn as firewood.

Geiser spoke to the group about chip & seal and limestone bid. Geiser estimated that we have approx. 3000 ton of number 67 on hand. Kaufman mentioned that he had visited with some other townships that are using washed gravel and having good luck. Geiser made a motion to put out a bid for 3000 ton of limestone / wash gravel, and road oil for chip seal. Second Kaufman, Calame-yes, Kaufman-yes, Geiser-yes. The bid will be wrote up and placed in the Daily Record

Geiser explained that the Trustees have a meeting with the Wayne County Engineer on March 6, at 2:15 PM, on road mileage certification. He encouraged the trustees to write down any questions that they would like to ask the County Engineer.

Geiser talked about the Wayne County Health Department meeting coming up on March 5, 2018. Each Township must have a representative attend this meeting. Geiser has been attending, he asked if anyone else interested in attending. Kaufman said he would represent Baughman this year.

Stoll informed the group about the Real Property Tax Exemption and Remission for the rental property. Andrea Uhler at the Procurators Office, informed Stoll that in order for the property to be exempt from real-estate tax. The property would have to be used for public use, public offices, meeting room, public records storage, etc. Andrea explained that if the property is being used as a source of income,(renting home out), this would not be considered as public use. Therefore would not be tax exempt.

Geiser talked to the Group about Auditor of State Local Government Officials Conf. meeting in March 22-23, 2018. Geiser said he has attended this meeting in the past and was well worth going too. Geiser made Motion for Kaufman and Stoll to attend this year, second Calame, Kaufman-yes, Geiser-yes, Geiser-yes.

Calame gave the Fire Report. In January 2018 Baughman had 10 calls. Kaufman stated that the KVFD has never been paid their \$34,000 from the EWFD for the work they had done, moreover he stated that he doesn't want to be a part of a board that doesn't pay their bill. Kaufman wanted it noted that the \$70,000.00 that Baughman pays a year should be used for the fire department not to fund lawsuits against Sugarcreek.

Geiser asked for public comment: 1) How going to clean cat smell up in rental. Geiser stated they are looking into that, might have to seal & paint drywall and put sealant on the cement floor. 2) Can we ear tag the money to East-Wayne Fire District not to be use on lawsuits? Geiser said would be difficult to do because all money goes into one pot. 3) What kind of hours have been spent on fixing up the township trucks and snow plows? How many years can these be run for? Kaufman stated that the trustees and Mike Staley have put in some long days getting everything up and in good running shape. Kaufman also stated that with good routine maintenance and attention to details these trucks could run for quite a few years.

Trustees signed checks. Geiser made motion to Adjourn, Second Kaufman, Calame-yes, Kaufman-yes, Geiser-yes, time 9:28 PM.

Chairman _____

Fiscal Officer _____

Payments Baughman Township
Wayne County, March 1, 2018

11-2018	IRS Department of Treasury	\$1341.29
12-2018	School District Income Tax-Ohio Dept Of Tax	\$4.27
13-2018	Treasurer of State of Ohio	\$199.19
15-2018	Public Employees Retirement Syst.	\$2,159.63
16-2018	Auditor of State	\$.20
7005	Lykins	\$1079.60
7006	Orrville Utilities	\$545.83
7007	Kelly's Propane	\$400.55
7008	Howard Calame	\$852.72
7009	CareWorks Comp	\$443.00
7010	Chris Armentrout	\$100.44
7011	Troy Horvath	\$84.83
7012	Mike Staley	\$2,536.04
7013	Verizon Wireless	\$67.41
7014	Lykins	\$512.90
7015	Wayne County Commissioners	\$2,348.22
7016	Aultworks	\$100.00
7017	Todd Stoll	\$40.38
7018	Chris Armentrout	\$105.27
7019	Howard Calame	\$57.27
7020	Mike Geiser	\$414.27
7021	Troy Horvath	\$83.51
7022	Jeff Kaufman	\$1,036.10
7023	Mike Staley	\$918.83
7024	Todd Stoll	\$1,496.11
	Total	16,927.76

